



The Papillon Club of America, Inc.
Board Meeting Agenda for December 03, 2025

Nicholas Forbes, Called the Meeting to Order at 9:05 PM EDT.

Roll Call (Members in Attendance): Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini, Marion Ford and Hannah Ralston-Janke

Sending their regrets: Lori Livingston and Danae Fayard

Verification of a Quorum Present: A quorum was present.

Adoption of Agenda as Presented: There were no objections to adopting the Agenda as presented.

Reading of Minutes of Last Meeting: There were no objections to dispensing with the reading of the minutes from the last meeting.

Reports of Officers:

President (Nicholas Forbes): Nothing to report at this time. Happy Holidays!

Vice-President (Diana Sayre): Nothing to report at this time.

Treasurer (Lori Livingston): The Treasurer's report is attached.

Corresponding Secretary (Susan Bleckley): Nothing to report at this time.

Recording Secretary (Georgianna Renouard): Nothing to report at this time.

Delegate to the AKC Report (Sandy Schumacher): At upcoming Delegate Meeting in Orlando, the Parent Club Committee will hold a forum to gather input and leverage the knowledge of Delegates. In 2024, the Committee issued a survey to determine issues and opportunities facing Parent Clubs. The results showed the overwhelming problem is declining membership. This forum will discuss potential solutions to membership issues – roadblocks and opportunities to increase membership and methods to engage and develop productive members.

Reports of Committees:

2025 PCA SE Regional Specialty (Karen Byrd): No report at this time.

2026 PCA National Specialty Conformation Show Chair (Nicholas Forbes): The 2026 PCA National Specialty Show to be held in Norman, Oklahoma continues to progress.

2026 PCA National Specialty Obedience and Rally Events (Diana Sayre): Nothing to report at this time.

2026 PCA National Specialty Agility Trials Chair (Hannah Ralston): Nothing to report at this time.

2026 PCA SE Regional Specialty (Open):

AKC Gazette Columnist Chair (Open):

AKC Stud Books Chair (Elyse Vandermolen): Reports provided monthly to those who have signed up.

PCA Archivist (Tracy Burdick): No report provided.

PCA Benevolent Committee Chair(s) (Art and Nancy Hattan): No report provided.

PCA Companion Events Committee Chair - Agility, Obedience, and Rally (Hannah Ralston):

PCA Genetics Research Committee Chair (Blair Hooser): No report provided.

PCA Historian (Tracy Burdick): No report provided.

PCA Judges' Education Committee Chair (Angela Pickett): No report provided.

PCA Juniors Coordinator (Open):

PCA National Specialty Site Search and Event Negotiations Chair (Open):

PCA Medallions and Club Pins Committee Chair (Anita Wright): No report provided.

PCA Members Education Committee (Open):

PCA Phalène Committee Chair (Kim Barbolini):

PCA Top Producer Awards Chair (Tracy Burdick): Report will be provided just prior to the 2026 National Specialty.

PCA Top Club Awards Chair (Nicholas Forbes): Report will be provided in the February/March time frame.

PCA AKC New Titles Chair (Paula Botwinick): Report provided to the Web Master monthly.

PCA Webmaster (Nicholas Forbes): The website is updated and up and running.

Election of New Members: Nothing to report at this time.

Unfinished Business: There is no unfinished business.

New Business:

1. Diana Sayre moves that the Board appoint Karen Byrd as the 2027 PCA National Specialty Host Hotel Show Chair and that she be authorized to appoint her own Committee, and that the Committee Chair shall request of the Board any funds that may be deemed necessary to achieve this charge prior to committing or expending any funds. The motioned was seconded and adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini, Marion Ford and Hannah Ralston-Janke
 - b. Voted No:
 - c. Abstained: Nicholas Forbes

Next Meeting Date and Time: 9:00 PM EST, January 7, 2025.

Adjournment – The meeting was adjourned at 9:20 PM EST, December 03, 2025.



Treasurer's Report for period ending 10/31/25

Income

Total Income for October - \$345.00

Membership Dues - \$245.00

Genetics Donation - \$100.00

Expense

Total Expenses for October were \$1,091.91 which includes the following:

Insurance \$434.24

Miscellaneous costs incurred includes Cognito Forms \$41.57 and Go Daddy \$18.11 (monthly)

Genetics Website \$348.00

PayPal Fees – (\$.01)

2025 National Expense

Agility Equipment Rental \$250.00

Notes: None



Papillon Club of America, Inc.

Profit and Loss

October 2025

		TOTAL
	OCT 2025	JAN - OCT, 2025 (YTD)
Income		
5030 - National Specialty Income		
Advertisement Income		990.00
Agility Entry Income		6,434.00
Agility Raffle		460.00
Companion Events Income		2,475.73
Conformation Entry Income		10,900.00
Conformation Top 25 Income		1,205.00
Costume & Parade Income		590.00
Merchandise		666.25
National Auction Income		69.50
Obedience/Rally Entry Income		5,505.00
Phalene Match		150.00
PreOrder Lunches		2,257.00
Raffle Income		20.00
Reserved Seating Income		9,677.50
Seminar Income		660.00
Silent Auction Income		1,050.00
Sweepstakes Entry Income		1,275.00
Trophy Income		
Agility Trophy Donations/Sponsors		1,058.61
Conformation Trophy Donations/Sponsors		5,879.26
Obedience Trophy Donations/Sponsors		487.50
Rally Trophy Donations/Sponsors		190.00
Total Trophy Income		7,615.37
Vendor Booth Sales		291.16
Total 5030 - National Specialty Income		52,291.51
5040 - PCA Parent Club events		
Awards Banquet Income		3,617.00
Total 5040 - PCA Parent Club events		3,617.00
5210 - Membership Income		
5211 - Membership Dues	110.00	4,889.57
5212 - Breeders List		115.00
5214 - Dues/Breeders List	135.00	2,190.00
Total 5210 - Membership Income	245.00	7,194.57
5310 - Interest Income		3,351.85
5310 - Interest Income - Phalene account		80.19
Total 5310 - Interest Income		3,432.04



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Profit and Loss

October 2025

	TOTAL	
	OCT 2025	JAN - OCT, 2025 (YTD)
5320 - Genetics Donation Income	100.00	1,790.00
5324 Genetics-Interest Income		770.61
Genetics - National Raffle		2,564.00
Total 5320 - Genetics Donation Income	100.00	5,124.61
5420 - Benevolent Donations Income		20.00
5700 - Miscellaneous Income		160.72
Phalene		
Phalene Raffle		705.00
Total Phalene		705.00
Total Income	\$345.00	\$72,545.45
GROSS PROFIT	\$345.00	\$72,545.45
Expenses		
6400 Parent Club Events		
Awards Banquet Expense		5,257.63
Supported Event Trophy Expense		380.96
Total 6400 Parent Club Events		5,638.59
7520 - Accounting Fees		5,775.00
7540 - Legal and Professional Fees		240.00
8140 - Postage, Shipping and Delivery		133.90
8150 - Mailing Services Expense		959.67
8210 - Dues and Subscriptions		24.50
8220 - Bank Charges		30.00
8520 - Insurance Expense	434.24	2,760.24
8600 - Business Expense	59.68	775.28
8650 - Business-Taxes		1,617.51
Total 8600 - Business Expense	59.68	2,392.79
8800 - Genetics Expense	348.00	1,224.61
AKC National Championship Medallion sponsorship		285.00
National Specialty Expense		
Agility AKC Event Fees		1,230.00
Agility Equipment Rental		525.90
Agility Judge Expense		2,255.98
Agility Raffle Expense		12.06
Agility Show Secretary Fees		2,924.44
Agility Trophy Expense		2,221.33
Agility Venue Rental	250.00	1,150.00
Audio & Visual Equipment/Rental		4,351.00
Conformation Equipment Rental		1,050.00



Papillon Club of America, Inc.

Profit and Loss

October 2025

	TOTAL	
	OCT 2025	JAN - OCT, 2025 (YTD)
Conformation Sweepstakes Distribution		692.00
Conformation Top 25 Expense		5,625.06
Conformation Trophy Expense		4,980.15
Decorations		500.00
Food & Beverage		5,660.57
Gifts (Judges & Show Chair)		255.49
Hospitality		1,900.27
Hotel Rooms & RV Parking		1,744.75
Merchandise Expense		100.00
Misc Supplies		323.61
Obedience & Rally Judge Expense		400.00
Obedience AKC Event Fee		30.00
Obedience Trophy Expense		1,806.82
Obedience/Rally Expense		400.00
Raffle Supplies		80.19
Rally AKC Event Fees		50.00
Rally Trophy Expense		1,574.60
Reserved Seating Expense		2,327.50
Shipping Expenses		266.43
Show Secretary - Clerical		1,973.50
Show Secretary - Fees		1,392.50
Show Secretary - Obedience Fees		327.50
Show Secretary - Premium List		256.00
Show Secretary - Printing & Supplies		732.90
Show Secretary - Rally Fees		327.50
Show Secretary - Show Page		177.00
Show Secretary - Travel & Mileage		1,447.08
Silent Auction Supplies		35.40
Total National Specialty Expense	250.00	51,107.53
PayPal Operating - Fees	-0.01	78.21
Regional Specialty Expense		
Regional Judge Expense		2,110.00
Regional Specialty AKC Event Fees		30.00
Regional Trophy Expense		1,416.58
Total Regional Specialty Expense		3,556.58
Total Expenses	\$1,091.91	\$74,206.62
NET OPERATING INCOME	\$-746.91	\$-1,661.17
NET INCOME	\$-746.91	\$-1,661.17



Papillon Club of America, Inc.

Balance Sheet

As of October 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking-Operating Nextier (2261306878)	9,585.37
1001 Savings-Operating Nextier (2261500793)	118,400.91
Benevolent Fund-Nextier-Restricted	3,871.96
Education Fund-Restricted	30.00
Junior Showmanship Award-Restricted	25.00
Primer Fund-Nextier-Restricted	15,230.10
Total 1001 Savings-Operating Nextier (2261500793)	137,557.97
1007 Phalene Savings- Nextier (2261500942)	3,362.18
1008 Genetics Savings-Nextier (2261500801)	33,050.53
1010 -Pay-Pal Account-Operating	135.01
Total Bank Accounts	\$183,691.06
Other Current Assets	
National Specialty Deposits - Future Years	9,000.00
PCA Butterfly Awards	12,372.00
Total Other Current Assets	\$21,372.00
Total Current Assets	\$205,063.06
TOTAL ASSETS	\$205,063.06
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 - Unrestricted - General Operating	48,408.16
3100 - Temporarily Restricted	0.00
3045 Temporarily Restricted Fund-Phalene	2,266.30
3105 Temporarily Restricted-Term Deposits	90,538.99
3106 Temporarily Restricted-Education	103.39
3110 - Temporarily Restricted - Genetics	27,597.15
3130 - Temporarily Restricted -Primer	15,337.12
3140 - Temporarily Restricted - Benevolent Fund	4,518.97
3145 - Temporarily Restricted Funds - Companion Events	5,040.25
Total 3100- Temporarily Restricted	145,402.17
3900 - Retained Earnings	12,913.90
Net Income	-1,661.17
Total Equity	\$205,063.06
TOTAL LIABILITIES AND EQUITY	\$205,063.06