



The Papillon Club of America, Inc.
Board Meeting Agenda for September 18, 2025

Nicholas Forbes, Called the Meeting to Order at 9:06 PM EDT.

Roll Call (Members in Attendance): Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini and Hannah Ralston-Janke

Sending their regrets: Lori Livingston, Danae Fayard and Marion Ford

Verification of a Quorum Present: A quorum was present.

Adoption of Agenda as Presented: There were no objections to adopting the Agenda as presented.

Reading of Minutes of Last Meeting: There were no objections to dispensing with the reading of the minutes from the last meeting.

Reports of Officers:

President (Nicholas Forbes): Nothing to report at this time.

There were no motions adopted via E-mail since the last Board Meeting.

Vice-President (Diana Sayre): Nothing to report at this time.

Treasurer (Lori Livingston): Treasurer's report sent via email.

Corresponding Secretary (Susan Bleckley): Nothing to report at this time.

Recording Secretary (Georgianna Renouard): Nothing to report at this time.

Delegate to the AKC Report (Sandy Schumacher): No report submitted.

Reports of Committees:

2025 PCA SE Regional Specialty (Karen Byrd): Nothing to report at this time.

2026 PCA National Specialty Conformation Show Chair (Nicholas Forbes): The 2026 PCA National Specialty Show to be held in Norman, Oklahoma continues to progress.

2026 PCA National Specialty Obedience and Rally Events (Diana Sayre): Nothing to report at this time.

2026 PCA National Specialty Agility Trials Chair (Hannah Ralston): Nothing to report at this time.

2026 PCA SE Regional Specialty (Open):

AKC Gazette Columnist Chair (Open):

AKC Stud Books Chair (Elyse Vandermolen): Reports provided monthly to those who have signed up.

PCA Archivist (Tracy Burdick): No report submitted.

PCA Benevolent Committee Chair(s) (Art and Nancy Hattan): No report submitted.
PCA Companion Events Committee Chair - Agility, Obedience, and Rally (Hannah Ralston): Working on updating the manual and requirements for prizes.
PCA Genetics Research Committee Chair (Blair Hooser): No report submitted.
PCA Historian (Tracy Burdick): No report submitted.
PCA Judges' Education Committee Chair (Angela Pickett): No report submitted.
PCA Juniors Coordinator (Open):
PCA National Specialty Site Search and Event Negotiations Chair (Open):
PCA Medallions and Club Pins Committee Chair (Anita Wright): No report submitted.
PCA Members Education Committee (Open):
PCA Phalène Committee Chair (Kim Barbolini): Nothing to report at this time.
PCA Top Producer Awards Chair (Tracy Burdick): No report submitted.
PCA Top Club Awards Chair (Nicholas Forbes): No report at this time.
PCA AKC New Titles Chair (Paula Botwinick): Report provided to the Web Master monthly.
PCA Webmaster (Nicholas Forbes): The website is updated and up and running.

Election of New Members: Nothing to report at this time.

Unfinished Business: Nothing to report at this time.

New Business:

1. Georgianna Renouard moved that the Board authorize the Corresponding Secretary to sign and execute a two-year AKC Blanket Club Approval for 2026's local specialty club shows. The motion was seconded and adopted.
 - a. Voted Yes: Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini and Hannah Ralston-Janke.
 - b. Voted No:
 - c. Abstained:
2. Hannah Ralston-Janke moved that the Board authorize the President to sign and execute Quicksilver Canine Venue Rental Agreement for the 2027 PCA AKC Agility Trials. The motion was seconded and adopted.
 - a. Voted Yes: Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini and Hannah Ralston-Janke.
 - b. Voted No:
 - c. Abstained:
3. Susan Bleckley moved that the Board authorize the President to sign and execute the AKC Trademark License Agreement for AKC's use of the PCA Logo. The motion was seconded and adopted.
 - a. Voted Yes: Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini and Hannah Ralston-Janke.
 - b. Voted No:
 - c. Abstained:
4. Susan Bleckley moved that the Board authorize the President to sign and execute the DOGZIBIT Specialty Event Secretary Agreement for the 2026 PCA National Specialty. The motion was seconded and adopted.
 - a. Voted Yes: Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini and Hannah Ralston-Janke.
 - b. Voted No:

c. Abstained:

Next Meeting Date and Time: 9:00 PM EDT, October 29, 2025.

Adjournment – The meeting was adjourned at 9:40 PM EDT, September 18, 2025.



Treasurer's Report for period ending 08/31/25

Income

Total Income for August - \$0

Expense

Total Expenses for August were \$59.68 which includes the following:

Miscellaneous costs incurred includes Cognito Forms \$41.57 and Go Daddy \$18.11 (monthly)

Notes: The AKC parent club medallions were purchased for the AKC National Championship in December.



Papillon Club of America, Inc.

Profit and Loss

August 2025

	TOTAL	
	AUG 2025	JAN - AUG, 2025 (YTD)
Income		
5030 - National Specialty Income		
Advertisement Income		850.00
Agility Entry Income		6,434.00
Agility Raffle		460.00
Companion Events Income		2,475.73
Conformation Entry Income		10,900.00
Conformation Top 25 Income		1,205.00
Costume & Parade Income		590.00
Merchandise		666.25
National Auction Income		69.50
Obedience/Rally Entry Income		5,505.00
Phalene Match		150.00
PreOrder Lunches		2,257.00
Raffle Income		20.00
Reserved Seating Income		9,877.50
Seminar Income		660.00
Silent Auction Income		1,050.00
Sweepstakes Entry Income		1,275.00
Trophy Income		
Agility Trophy Donations/Sponsors		1,058.61
Conformation Trophy Donations/Sponsors		5,729.26
Obedience Trophy Donations/Sponsors		487.50
Rally Trophy Donations/Sponsors		190.00
Total Trophy Income		7,465.37
Vendor Booth Sales		291.16
Total 5030 - National Specialty Income		52,201.51
5040 - PCA Parent Club events		
Awards Banquet Income		3,617.00
Total 5040 - PCA Parent Club events		3,617.00
5210 - Membership Income		
5211 - Membership Dues		4,604.57
5212 - Breeders List		115.00
5214 - Dues/Breeders List		2,055.00
Total 5210 - Membership Income		6,774.57
5310 - Interest Income		2,244.02
5310 - Interest Income - Phalene account		53.11
Total 5310 - Interest Income		2,297.13



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Profit and Loss

August 2025

	TOTAL	
	AUG 2025	JAN - AUG, 2025 (YTD)
5320 - Genetics Donation Income		1,690.00
5324 Genetics-Interest Income		506.31
Genetics - National Raffle		2,564.00
Total 5320 - Genetics Donation Income		4,760.31
5420 - Benevolent Donations Income		20.00
5700 - Miscellaneous Income		160.72
Phalene		
Phalene Raffle		705.00
Total Phalene		705.00
Total Income	\$0.00	\$70,536.24
GROSS PROFIT	\$0.00	\$70,536.24
Expenses		
6400 Parent Club Events		
Awards Banquet Expense		5,257.63
Supported Event Trophy Expense		159.53
Total 6400 Parent Club Events		5,417.16
7520 - Accounting Fees		5,775.00
7540 - Legal and Professional Fees		240.00
8140 - Postage, Shipping and Delivery		133.90
8150 - Mailing Services Expense		959.67
8210 - Dues and Subscriptions		24.50
8220 - Bank Charges		30.00
8520 - Insurance Expense		2,326.00
8600 - Business Expense	59.68	655.92
8650 - Business-Taxes		1,617.51
Total 8600 - Business Expense	59.68	2,273.43
8800 - Genetics Expense		876.61
National Specialty Expense		
Agility AKC Event Fees		1,230.00
Agility Equipment Rental		525.90
Agility Judge Expense		2,255.98
Agility Raffle Expense		12.06
Agility Show Secretary Fees		2,924.44
Agility Trophy Expense		2,221.33
Agility Venue Rental		900.00
Audio & Visual Equipment/Rental		4,351.00
Conformation Equipment Rental		1,050.00
Conformation Sweepstakes Distribution		692.00



Papillon Club of America, Inc.

Profit and Loss

August 2025

	TOTAL	
	AUG 2025	JAN - AUG, 2025 (YTD)
Conformation Top 25 Expense		7,087.28
Conformation Trophy Expense		4,980.15
Decorations		500.00
Food & Beverage		5,660.57
Gifts (Judges & Show Chair)		255.49
Hospitality		1,900.27
Hotel Rooms & RV Parking		1,744.75
Merchandise Expense		100.00
Misc Supplies		323.61
Obedience & Rally Judge Expense		400.00
Obedience AKC Event Fee		30.00
Obedience Trophy Expense		1,806.82
Obedience/Rally Expense		400.00
Raffle Supplies		80.19
Rally AKC Event Fees		50.00
Rally Trophy Expense		1,574.60
Reserved Seating Expense		2,327.50
Shipping Expenses		266.43
Show Secretary - Clerical		1,973.50
Show Secretary - Fees		1,392.50
Show Secretary - Obedience Fees		327.50
Show Secretary - Premium List		256.00
Show Secretary - Printing & Supplies		732.90
Show Secretary - Rally Fees		327.50
Show Secretary - Show Page		177.00
Show Secretary - Travel & Mileage		1,447.08
Silent Auction Supplies		35.40
Total National Specialty Expense		52,319.75
PayPal Operating - Fees		78.22
Regional Specialty Expense		
Regional Judge Expense		2,110.00
Regional Specialty AKC Event Fees		30.00
Regional Trophy Expense		1,416.58
Total Regional Specialty Expense		3,556.58
Total Expenses	\$59.68	\$74,010.82
NET OPERATING INCOME	\$-59.68	\$-3,474.58
NET INCOME	\$-59.68	\$-3,474.58



Papillon Club of America, Inc.

Balance Sheet As of August 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking-Operating Nextier (2261306878)	9,406.18
1001 Savings-Operating Nextier (2261500793)	117,293.08
Benevolent Fund-Nextier-Restricted	3,871.96
Education Fund-Restricted	30.00
Junior Showmanship Award-Restricted	25.00
Primer Fund-Nextier-Restricted	15,230.10
Total 1001 Savings-Operating Nextier (2261500793)	136,450.14
1007 Phalene Savings- Nextier (2261500942)	3,335.10
1008 Genetics Savings-Nextier (2261500801)	32,686.23
Total Bank Accounts	\$181,877.65
Other Current Assets	
National Specialty Deposits - Future Years	9,000.00
PCA Butterfly Awards	12,372.00
Total Other Current Assets	\$21,372.00
Total Current Assets	\$203,249.65
TOTAL ASSETS	\$203,249.65
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 - Unrestricted - General Operating	48,408.16
3100 - Temporarily Restricted	0.00
3045 Temporarily Restricted Fund-Phalene	2,266.30
3105 Temporarily Restricted-Term Deposits	90,538.99
3106 Temporarily Restricted-Education	103.39
3110 - Temporarily Restricted - Genetics	27,597.15
3130 - Temporarily Restricted -Primer	15,337.12
3140 - Temporarily Restricted - Benevolent Fund	4,518.97
3145 - Temporarily Restricted Funds - Companion Events	5,040.25
Total 3100 - Temporarily Restricted	145,402.17
3900 - Retained Earnings	12,913.90
Net Income	-3,474.58
Total Equity	\$203,249.65
TOTAL LIABILITIES AND EQUITY	\$203,249.65