



The Papillon Club of America, Inc.
Board Meeting Minutes for August 13, 2025

Nicholas Forbes, Called the Meeting to Order at 9:05 PM EDT.

Roll Call (Members in Attendance): Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini, Marion Ford and Hannah Ralston-Janke

Sending their regrets: Lori Livingston and Danae Fayard

Verification of a Quorum Present: A quorum was present.

Adoption of Agenda as Presented: There were no objections to adopting the Agenda as presented.

Reading of Minutes of Last Meeting: There were no objections to dispensing with the reading of the minutes from the last meeting.

Reports of Officers:

President (Nicholas Forbes):

There were no motions adopted via E-mail since last Board Meeting.

Per An announcement from AKC: Beginning January 1, 2026, the AKC event fee will see its first adjustment since 2008—an increase of one dollar, from \$3.50 to \$4.50 per entry. The following year, on January 1, 2027, it will adjust again, moving from \$4.50 to \$5.50 per entry.

Vice-President (Diana Sayre): Nothing to report at this time.

Treasurer (Lori Livingston): Report provided via email.

Corresponding Secretary (Susan Bleckley): Nothing to report at this time.

Recording Secretary (Georgianna Renouard): Nothing to report at this time.

Delegate to the AKC Report (Sandy Schumacher): No report.

Reports of Committees:

2025 PCA SE Regional Specialty (Karen Byrd): No report.

2026 PCA National Specialty Conformation Show Chair (Nicholas Forbes): The National Specialty Show held in Norman, Oklahoma continues to progress.

2026 PCA National Specialty Obedience and Rally Events (Diana Sayre): Nothing to report at this time.

2026 PCA National Specialty Agility Trials Chair (Hannah Ralston): Nothing to report at this time.

2026 PCA SE Regional Specialty (Open):

AKC Gazette Columnist Chair (Open):

AKC Stud Books Chair (Elyse Vandermolen): Reports provided monthly to those who have signed up.
PCA Archivist (Tracy Burdick): No report.
PCA Benevolent Committee Chair(s) (Art and Nancy Hattan): No report.
PCA Companion Events Committee Chair - Agility, Obedience, and Rally (Hannah Ralston): Nothing to report at this time.
PCA Genetics Research Committee Chair (Blair Hooser): No report.
PCA Historian (Tracy Burdick): No report.
PCA Judges' Education Committee Chair (Angela Pickett): No report.
PCA Juniors Coordinator (Open):
PCA National Specialty Site Search and Event Negotiations Chair (Open):
PCA Medallions and Club Pins Committee Chair (Anita Wright): No report.
PCA Members Education Committee (Open):
PCA Phalène Committee Chair (Kim Barbolini): Nothing to report at this time.
PCA Top Producer Awards Chair (Tracy Burdick): No report.
PCA Top Club Awards Chair (Nicholas Forbes): Nothing to report at this time.
PCA AKC New Titles Chair (Paula Botwinick): Report provided to the Web Master monthly.
PCA Webmaster (Nicholas Forbes): The website is updated and up and running.

Election of New Members: Nothing to report at this time.

Unfinished Business: None at this time.

New Business:

1. Susan Bleckley moved that the Board authorize the President to sign and execute the Agreement with Lexi D Photography for the 2026 PCA National Specialty Show. The motion was seconded and adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini, Marion Ford and Hannah Ralston-Janke
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
2. Diana Sayre moved that the Board authorize the President to sign and execute the Agreement with C2C Agility Trial Secretary Service for the 2026 PCA National Specialty Show Agility Trials, as presented. The motion was seconded and adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini, Marion Ford and Hannah Ralston-Janke
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
3. Susan Bleckley moved that the Board authorize The Alamo Papillon Society (TAPS) to hold an Independent Specialty one hour after completion of the PCA Regional Specialty held on Wednesday, May 20, 2026 at the 2026 PCA National Specialty Show Host Hotel, subject to reimbursing PCA for 50% of one day of the final calculated Host Hotel Meeting Room Rental Cost (Maximum of \$775 and a minimum of \$575). The motion was seconded and adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini, Marion Ford and Hannah Ralston-Janke
 - b. Voted No:
 - c. Abstained: Nicholas Forbes

4. Diana Sayre moved that the Board authorize the President to sign and execute the Agreement with Lake Country Soccer, Inc. in Springfield, Missouri for the 2026 PCA National Specialty Show Agility Trials venue, as presented. The motion was seconded and adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini, Marion Ford and Hannah Ralston-Janke
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
5. Hannah Ralston-Janke moved that the Board authorize the President to sign and execute the Agreement with Judge Frank Gilmer to judge the 2026 PCA National Specialty Show Agility Trials venue, as presented. The motion was seconded and adopted.
 - a. Voted Yes: : Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini, Marion Ford and Hannah Ralston-Janke
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
6. Georgianna Renouard moved that the Board authorize the Treasurer to pay for the sponsorship of Medallions in the name of PCA at a cost not to exceed of \$285 for the
 - a. 25th AKC National Championship presented by Royal Canin, which will be held on December 13-14, 2025 at the Orange County Convention Center (\$125).
 - b. 20th AKC Agility Invitational (\$45).
 - c. 12th AKC Obedience Classic (\$45).
 - d. 2nd AKC RACH Invitational (\$45).

The motion was seconded and adopted.

- i. Voted Yes: Diana Sayre, Susan Bleckley, Georgianna Renouard, Kim Barbolini, Marion Ford and Hannah Ralston-Janke
- ii. Voted No:
- iii. Abstained: Nicholas Forbes

Next Meeting Date and Time: 9:00 PM EDT, September 18, 2025.

Adjournment – The meeting was adjourned at 10:08 PM EDT, August 13, 2025.



Treasurer's Report for period ending 07/31/25

Income

Total Income for July - \$3,296.73

2025 National Income

Companion Event Money Raised - \$2,475.73

Trophy Sponsors - \$425.00

Entry Income - \$346.00

Genetics Donation - \$50.00

Expense

Total Expenses for July were \$8,937.80 which includes the following:

Accounting Fees - \$5,775.00

Insurance - \$600.00

Business Taxes - \$1,293.51

Miscellaneous costs incurred includes \$55.42 for Cognito Forms \$37.31 (monthly) and Go Daddy \$18.11

2025 National Specialty Expense

Conformation - \$49.58

Top 20 - \$1,043.72

Companion Events - \$120.57

Notes: Financial Review and Tax Return completed, Club insurance renewed & funds raised for companion events not utilized for the 2025 National were moved to a temporarily restricted account for the 2026 National.



Papillon Club of America, Inc.

Profit and Loss

July 2025

	TOTAL	
	JUL 2025	JAN - JUL, 2025 (YTD)
Income		
5030 - National Specialty Income		
Advertisement Income		850.00
Agility Entry Income		6,434.00
Agility Raffle		460.00
Companion Events Income	2,475.73	2,475.73
Conformation Entry Income	346.00	10,900.00
Conformation Top 25 Income		1,205.00
Costume & Parade Income		590.00
Merchandise		666.25
National Auction Income		69.50
Obedience/Rally Entry Income		5,505.00
Phalene Match		150.00
PreOrder Lunches		2,257.00
Raffle Income		20.00
Reserved Seating Income		9,877.50
Seminar Income		660.00
Silent Auction Income		1,050.00
Sweepstakes Entry Income		1,275.00
Trophy Income		
Agility Trophy Donations/Sponsors		1,058.61
Conformation Trophy Donations/Sponsors	425.00	5,729.26
Obedience Trophy Donations/Sponsors		487.50
Rally Trophy Donations/Sponsors		190.00
Total Trophy Income	425.00	7,465.37
Vendor Booth Sales		291.16
Total 5030 - National Specialty Income	3,246.73	52,201.51
5040 - PCA Parent Club events		
Awards Banquet Income		3,617.00
Total 5040 - PCA Parent Club events		3,617.00
5210 - Membership Income		
5211 - Membership Dues		4,604.57
5212 - Breeders List		115.00
5214 - Dues/Breeders List		2,055.00
Total 5210 - Membership Income		6,774.57
5310 - Interest Income		2,244.02
5310 - Interest Income - Phalene account		53.11
Total 5310 - Interest Income		2,297.13



Papillon Club of America, Inc.

Profit and Loss

July 2025

	TOTAL	
	JUL 2025	JAN - JUL, 2025 (YTD)
5320 - Genetics Donation Income	50.00	1,690.00
5324 Genetics-Interest Income		506.31
Genetics - National Raffle		2,564.00
Total 5320 - Genetics Donation Income	50.00	4,760.31
5420 - Benevolent Donations Income		20.00
5700 - Miscellaneous Income		160.72
Phalene		
Phalene Raffle		705.00
Total Phalene		705.00
Total Income	\$3,296.73	\$70,536.24
GROSS PROFIT	\$3,296.73	\$70,536.24
Expenses		
6400 Parent Club Events		
Awards Banquet Expense		5,257.63
Supported Event Trophy Expense		159.53
Total 6400 Parent Club Events		5,417.16
7520 - Accounting Fees	5,775.00	5,775.00
7540 - Legal and Professional Fees		240.00
8140 - Postage, Shipping and Delivery		133.90
8150 - Mailing Services Expense		959.67
8210 - Dues and Subscriptions		24.50
8220 - Bank Charges		30.00
8520 - Insurance Expense	600.00	2,326.00
8600 - Business Expense	55.42	596.24
8650 - Business-Taxes	1,293.51	1,617.51
Total 8600 - Business Expense	1,348.93	2,213.75
8800 - Genetics Expense		876.61
National Specialty Expense		
Agility AKC Event Fees		1,230.00
Agility Equipment Rental	25.90	525.90
Agility Judge Expense		2,255.98
Agility Raffle Expense	12.06	12.06
Agility Show Secretary Fees		2,924.44
Agility Trophy Expense	82.61	2,221.33
Agility Venue Rental		900.00
Audio & Visual Equipment/Rental		4,351.00
Conformation Equipment Rental		1,050.00
Conformation Sweepstakes Distribution		692.00



Papillon Club of America, Inc.

Profit and Loss

July 2025

	TOTAL	
	JUL 2025	JAN - JUL, 2025 (YTD)
Conformation Top 25 Expense	1,043.72	7,087.28
Conformation Trophy Expense		4,980.15
Decorations		500.00
Food & Beverage		5,660.57
Gifts (Judges & Show Chair)	49.58	255.49
Hospitality		1,900.27
Hotel Rooms & RV Parking		1,744.75
Merchandise Expense		100.00
Misc Supplies		323.61
Obedience & Rally Judge Expense		400.00
Obedience AKC Event Fee		30.00
Obedience Trophy Expense		1,806.82
Obedience/Rally Expense		400.00
Raffle Supplies		80.19
Rally AKC Event Fees		50.00
Rally Trophy Expense		1,574.60
Reserved Seating Expense		2,327.50
Shipping Expenses		266.43
Show Secretary - Clerical		1,973.50
Show Secretary - Fees		1,392.50
Show Secretary - Obedience Fees		327.50
Show Secretary - Premium List		256.00
Show Secretary - Printing & Supplies		732.90
Show Secretary - Rally Fees		327.50
Show Secretary - Show Page		177.00
Show Secretary - Travel & Mileage		1,447.08
Silent Auction Supplies		35.40
Total National Specialty Expense	1,213.87	52,318.75
PayPal Operating - Fees		78.22
Regional Specialty Expense		
Regional Judge Expense		2,110.00
Regional Specialty AKC Event Fees		30.00
Regional Trophy Expense		1,416.58
Total Regional Specialty Expense		3,556.58
Total Expenses	\$8,937.80	\$73,951.14
NET OPERATING INCOME	\$-5,641.07	\$-3,414.90
NET INCOME	\$-5,641.07	\$-3,414.90



Papillon Club of America, Inc.

Balance Sheet

As of July 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking-Operating Nextier (2261306878)	9,465.86
1001 Savings-Operating Nextier (2261500793)	117,293.08
Benevolent Fund-Nextier-Restricted	3,871.96
Education Fund-Restricted	30.00
Junior Showmanship Award-Restricted	25.00
Primer Fund-Nextier-Restricted	15,230.10
Total 1001 Savings-Operating Nextier (2261500793)	136,450.14
1007 Phalene Savings- Nextier (2261500942)	3,335.10
1008 Genetics Savings-Nextier (2261500801)	32,686.23
Total Bank Accounts	\$181,937.33
Other Current Assets	
National Specialty Deposits - Future Years	9,000.00
PCA Butterfly Awards	12,372.00
Total Other Current Assets	\$21,372.00
Total Current Assets	\$203,309.33
TOTAL ASSETS	\$203,309.33
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 - Unrestricted - General Operating	48,408.16
3100 - Temporarily Restricted	0.00
3045 Temporarily Restricted Fund-Phalene	2,266.30
3105 Temporarily Restricted-Term Deposits	90,538.99
3106 Temporarily Restricted-Education	103.39
3110 - Temporarily Restricted - Genetics	27,597.15
3130 - Temporarily Restricted -Primer	15,337.12
3140 - Temporarily Restricted - Benevolent Fund	4,518.97
3145 - Temporarily Restricted Funds - Companion Events	5,040.25
Total 3100 - Temporarily Restricted	145,402.17
3900 - Retained Earnings	12,913.90
Net Income	-3,414.90
Total Equity	\$203,309.33
TOTAL LIABILITIES AND EQUITY	\$203,309.33