



The Papillon Club of America, Inc.
Board Meeting Minutes for January 22, 2025

Nicholas Forbes, Called the Meeting to Order at 6:05 PM EST.

Roll Call (Members in Attendance): Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Cheslie Pickett Smithey, Tegan Jaworski.
Sending their regrets: Lori Livingston, Danae Fayard, and Marion Ford.

Verification of a Quorum Present: There was a quorum present.

Adoption of Agenda as Presented: There being no objections, the Agenda was adopted as presented.

Reading of Minutes of Last Meeting: There were no objections to dispensing with the reading of the minutes from the last meeting.

Reports of Officers:

President (Nicholas Forbes): Nothing to report.

Vice-President (Diana Sayre): Nothing to report.

Treasurer (Lori Livingston): Reports attached.

Corresponding Secretary (Susan Bleckley):

Independent Specialty requests sent to AKC:

Alamo Papillon Society July 12, 13, 2025

Papillon Club of Iowa June 28, 28 & September 6,7, 2025

Recording Secretary (Danae Fayard): No report provided.

Delegate to the AKC Report (Sandy Schumacher):

Rule changes passed by the Delegate body

Changes to Chapter 16, Section 2 of the AKC Rules Applying to Dog Shows, which inserts verbiage to award championship points to a class dog awarded Reserve Best in Show. Points earned would be based on the highest number of points awarded in any breed from all groups excluding that from which Best in Show advanced. This will be effective for events occurring on or after July 2, 2025.

Information from the Delegates body of interest to PCA members

There was much discussion at the Delegate meeting in Orlando in December 2024 from all-breed and group clubs actively seeking specialty clubs to collaborate with in hosting events. They frequently provide financial benefits to specialty clubs by lowering the expenses associated with supporting their specific breed.

Please contact AKC Club Development for assistance in finding potential clubs to work with.

The AKC Parent Club Committee is in the process of developing an online educational conference for Parent Clubs. Many Parent Clubs are having significant problems functioning and growing. This online Parent Clubs Conference will provide alternative and creative paths for success and development.

The AKC Board approved the role of a Junior Coordinator for every club. AKC recommends that every Parent Club consider having a Junior Membership Parent Club Junior Coordinator. Duties include being the contact person for Junior members and coordinating activities for Juniors participating at the National Specialty.

Reports of Committees:

2024 PCA SE Regional Specialty Show Chair's Report (Karen Byrd): No report provided.

2025 PCA National Specialty Show Chair's Report (Amy Reagan):

Our show committee continues to work hard and find creative ways to make each of the events memorable. By the time this report is released, Georgianna will have launched her requests for sponsorships. Donations are always welcome. The Budget has been submitted to the Officers and Board Members.

We will be offering pre-paid box lunches which will be available for pre-order through Dogzibit website as well as the Awards banquet which Diana is working on with the hotel.

We will have Welcome bags in lieu of Welcome Party – we have gotten generous donations by various sources to be able to hand out 200 Welcome bags.

Host hotel –

- RV reservations are full!
- Reservations are trickling in with approximately 300 booked rooms of the contracted 495 required. We have many who have not reserved yet.
- Award dinner – Diana is working closely with the hotel for reasonable menus and pricing.

National Trophies - Designs are underway for the trophies, with a designated theme once Budget is approved.

Regional Trophies – These have been secured by Diana.

Vendors – Request has been made to Nicholas to get vendor contracts to John Gooldy for our vendors. Preliminary plans are for five vendors onsite.

Companion Event Committee (Sandy Schumacher) –

- Obedience and Rally
 - Second Obedience judge contract approved at November 2024 board meeting
 - Baby gating for both Obedience/Rally rings is arranged with Dogzibit.
- Agility
 - Budget submitted to board for approval
 - Judge contract submitted to board for approval
 - Agility Trial Secretary contract submitted to board for approval
 - AKC trial applications will need submission upon approval of the contracts for Judge and Trial Secretary

- Venue contract for 4Paws Agility (not to be confused with our vendor) was approved at November 2024 board meeting
- Need to send \$300 deposit to 4Paws per contract
- Need to obtain and send insurance rider to 4Paws per contract
- A Facebook page is running dedicated Agility to provide information and build excitement.

Reserved Seating – Lori is on the hunt for sponsors and donors for the Reserved Seating gift bags

Fundraising – Joanie is working to set up Facebook for direct sales and auctions. Watch for announcements.

Costume Party – Georgianna is in the planning stages for theme. More to come later.

Phalène Match – Kim is on track with planning for the match. Booklets are in the plans again for this year. No judge announcement yet. They will have a raffle table as well.

2025 PCA National Specialty Agility Trials Chair (Sandy Schumacher): No report provided.

AKC Gazette Columnist Chair (Open):

PCA Benevolent Committee Chair(s) (Art and Nancy Hattan): No Activity.

PCA Companion and Performance Events Committee Chair (Candy Janke): No report provided.

PCA Genetics Research Committee Chair (Blair Hooser): No report provided.

PCA Historian (Tracy Burdick): No report provided.

PCA Judges' Education Committee Chair (Angela Pickett): No report provided.

PCA Juniors Coordinator (Tegan Stone Jaworski): Nothing to report at this time.

PCA National Specialty Site Search and Event Negotiations Chair (Open):

PCA Medallions and Club Pins Committee Chair (Anita Wright): I will be sending out the 20, 30, 40, and 50-year membership pins within the month. Also, I would like for there to be an email announcement to suggest membership consider requesting PCA supported entries, giving the PCA medallions as awards at there all breed shows to promote majors.

PCA Members Education Committee (Open):

PCA Membership Committee Chair (Open):

PCA Phalène Committee Chair (Kim Segar Barbolini): No report provided.

PCA Top Producer Awards Chair (Tracy Burdick): No report provided.

PCA Top Club Awards Chair (Nicholas Forbes): Nothing to report at this time.

PCA AKC New Titles Chair (Paula Botwinick): The website is up to date.

PCA AKC Stud Books Chair (Elyse Vandermolen): Sent out on the first of each month.

PCA Webmaster (Nicholas Forbes) – The website is up and running.

Election of New Members: Nothing to report at this time.

Unfinished Business:

There currently is no Unfinished Business.

New Business:

1. Georgianna Renouard moved that the Board authorize the President to sign and execute the proposed Agility Trial Secretary contract for Katrina Peterson for 2025 PCA National Specialty Agility Trial Secretary services. The motion was seconded and adopted.

- a. Voted Yes: Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Cheslie Pickett Smithey, and Tegan Jaworski.
 - b. Voted No:
 - c. Abstained:
- 2. Diana Sayre moved that the Board authorize the President to sign and execute the proposed Agility Trial Judge contract for Jim Primmer for the 2025 PCA National Specialty Agility Trial judging assignment. The motion was seconded and adopted.
 - a. Voted Yes: Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Cheslie Pickett Smithey, and Tegan Jaworski.
 - b. Voted No:
 - c. Abstained:

Next Meeting Date and Time: 9:00 PM EST, February 11, 2025.

Adjournment – The meeting was adjourned at 6:55 PM EST, January 22, 2025.



Treasurer's Report for period ending 11/30/24

Income

Total Income for November - \$6,820.00

Supported Event Income - \$1,880.00

Membership Dues - \$4,865.00

Genetics Donations - \$50.00

Club Pins - \$25.00

Expense

Total Expenses for November were \$8,633.72 which includes the following:

Supported Event Expense - \$566.25

Tax Return Preparation & Financial Review - \$5,600.00

Accounting Software Subscription - \$1,139.77

Liability Insurance - \$232.16

Miscellaneous costs incurred includes \$35 for Cognito Forms (monthly) and Go Daddy \$18.11 (monthly) and Go Daddy Website charge \$25.46

Business Taxes for 2023 - \$955.00

AKC Parent Club Dues - \$25.00

PayPal Fees - \$36.97

Notes

The liability insurance coverage was increased for compliance with AKC National Championship requirements. A \$4,000 deposit was made for the 2026 National Specialty venue and will remain on the balance sheet until fiscal year 2026 and then will be expensed to reflect all expenses for the 2026 National Specialty.



Papillon Club of America, Inc.

Profit and Loss

November 2024

	TOTAL	
	NOV 2024	JAN - NOV, 2024 (YTD)
Income		
5040 - PCA Parent Club events		
2024 Awards Banquet		2,840.00
Entry Fees for Supported Event	1,880.00	1,880.00
Total 5040 - PCA Parent Club events	1,880.00	4,720.00
5210 - Membership Income		
5211 - Membership Dues	2,660.00	7,030.00
5212 - Breeders List		30.00
5214 - Dues/Breeders List	2,205.00	3,555.00
Total 5210 - Membership Income	4,865.00	10,615.00
5310 - Interest Income		3,772.16
5310 - Interest Income - Phalene account		93.83
Total 5310 - Interest Income		3,865.99
5320 - Genetics Donation Income	50.00	535.00
2024 Genetics Raffle		4,400.00
5324 Genetics-Interest Income		929.36
Total 5320 - Genetics Donation Income	-50.00	-5,864.36
5420 - Benevolent Donations Income		20.00
5904 2024 National Specialty Income		
2024 Advertisements		375.00
2024 Agility Fees		19,935.00
2024 Agility Raffle		660.00
2024 Catalog Sales		585.00
2024 Conformation Entries		20,154.00
2024 Costume & Parade Entries		615.00
2024 Obedience Raffle		240.00
2024 Obedience/Rally Entries		4,396.00
2024 Photos		2,750.00
2024 Raffle		1,588.27
2024 Reserved Seating		6,800.00
2024 Sweepstakes Entries		594.00
2024 T-Shirts		645.00
2024 Top 25		2,870.00
2024 Trophy Sponsorships		6,837.50
2024 Vendor Booth Sales		1,150.00
Total 5904 2024 National Specialty Income		70,194.77
Club Pins	25.00	25.00
Donations		166.82



Papillon Club of America, Inc.

Profit and Loss

November 2024

	TOTAL	
	NOV 2024	JAN - NOV, 2024 (YTD)
Phalene		
2024 Phalene Raffle		390.00
Total Phalene		390.00
Total Income	\$6,820.00	\$95,861.94
GROSS PROFIT	\$6,820.00	\$95,861.94
Expenses		
6400 Parent Club Events		
2024 Awards		205.00
2024 Awards Banquet Expense		3,254.27
AKC Application Fee	210.00	225.00
Superintendent Expense Supported Event	300.00	300.00
Supported Event Catalog Expense	56.25	56.25
Supported Event Trophy Expense		107.50
Total 6400 Parent Club Events	566.25	4,148.02
6405 2024 National Specialty Expense		
2024 Agility AKC Event Fees		3,174.50
2024 Agility Judges		2,003.56
2024 Agility Secretary		1,567.00
2024 Audio & Visual		2,600.59
2024 Ballroom Rental		7,066.00
2024 Catalogs		2,027.50
2024 Conformation AKC Fees		2,398.00
2024 Conformation Judges		2,016.61
2024 Decorations		716.90
2024 Event Secretary		6,008.14
2024 Food & Beverage		4,938.45
2024 Hospitality		601.21
2024 Hotel Rooms & RV Parking		1,972.88
2024 Obedience AKC Fees		303.00
2024 Obedience, Rally & Agility Trophies		12,871.54
2024 Obedience/Rally Expense		772.78
2024 Obedience/Rally Judges		1,635.43
2024 Rally AKC Fees		275.00
2024 Regional Trophies Expense		1,997.98
2024 Top 25		834.00
2024 Trophy Expense		4,574.29
Total 6405 2024 National Specialty Expense		60,355.36
7520 - Accounting Fees	5,600.00	5,600.00



Papillon Club of America, Inc.

Profit and Loss

November 2024

	TOTAL	
	NOV 2024	JAN - NOV, 2024 (YTD)
7540 - Legal and Professional Fees	1,139.77	1,339.77
8110 - Supplies		125.03
8140 - Postage, Shipping and Delivery		437.63
8150 - Mailing Services Expense		1,078.52
8170 - Stationery and Printing		1,155.75
8205 - Awards		236.85
8220 - Bank Charges		20.00
8520 - Insurance Expense	232.16	3,719.16
8600 - Business Expense	78.57	730.14
8650 - Business-Taxes	955.00	1,279.00
8660 - Business-Fines and Penalties		90.85
Total 8600 - Business Expense	1,033.57	2,099.99
8800 - Genetics Expense		965.99
8810 - Genetics-Research		1,500.00
Total 8800 - Genetics Expense		2,465.99
AKC Parent club dues	25.00	25.00
PayPal Operating - Fees	36.97	107.57
Total Expenses	\$8,633.72	\$82,914.64
NET OPERATING INCOME	\$-1,813.72	\$12,947.30
NET INCOME	\$-1,813.72	\$12,947.30



Papillon Club of America, Inc.

Balance Sheet

As of November 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking-Operating Nextier (2261306878)	2,434.69
1001 Savings-Operating Nextier (2261500793)	126,753.56
Benevolent Fund-Nextier-Restricted	3,871.96
Education Fund-Restricted	30.00
Junior Showmanship Award-Restricted	25.00
Primer Fund-Nextier-Restricted	15,230.10
Total 1001 Savings-Operating Nextier (2261500793)	145,910.62
1007 Phalene Savings- Nextier (2261500942)	3,253.29
1008 Genetics Savings-Nextier (2261500801)	30,495.82
1010 -Pay-Pal Account-Operating	4,743.03
Total Bank Accounts	\$186,837.45
Other Current Assets	
National Specialty Deposits - Future Years	4,000.00
PCA Butterfly Awards	7,423.20
Total Other Current Assets	\$11,423.20
Total Current Assets	\$198,260.65
TOTAL ASSETS	\$198,260.65
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 - Unrestricted - General Operating	48,408.16
3100 - Temporarily Restricted	0.00
3045 Temporarily Restricted Fund-Phalene	2,266.30
3105 Temporarily Restricted-Term Deposits	90,538.99
3106 Temporarily Restricted-Education	103.39
3110 - Temporarily Restricted - Genetics	27,597.15
3130 - Temporarily Restricted -Primer	15,337.12
3140 - Temporarily Restricted - Benevolent Fund	4,518.97
Total 3100- Temporarily Restricted	140,361.92
3900 - Retained Earnings	-3,456.73
Net Income	12,947.30
Total Equity	\$198,260.65
TOTAL LIABILITIES AND EQUITY	\$198,260.65



Treasurer's Report for period ending 12/31/24

Income

Total Income for December - \$4,583.30

Supported Event Income - \$25.00

Membership Dues - \$2,835.00

Interest Income Savings - \$1275.50

Interest Income Phalene Savings - \$28.70

Interest Income Genetics Savings - \$269.10

2024 National Reserved Seating Cleanup - \$150.00

Expense

Total Expenses for December were \$1,059.97 which includes the following:

Supported Event Expense - \$340.00

2024 National Trophy Expense - \$75.63

Simply Voting (Electronic Ballots) - \$200.00

Miscellaneous costs incurred includes \$35 for Cognito Forms (monthly) and Go Daddy \$18.11 (monthly) and Go Daddy Website charge \$99.99

AKC National Championship Medallions - \$260.00

PayPal Fees - \$31.24

Notes

All accounts are reconciled for the year and year end closing will be completed by January. I will be contacting the CPA firm for an engagement letter/quote for the 2024 financial review and tax return for the boards review and approval.



Papillon Club of America, Inc.

Profit and Loss

December 2024

	TOTAL	
	DEC 2024	JAN - DEC 2024 (YTD)
Income		
5040 - PCA Parent Club events		
2024 Awards Banquet		2,840.00
Entry Fees for Supported Event	25.00	1,905.00
Total 5040 - PCA Parent Club events	25.00	4,745.00
5210 - Membership Income		
5211 - Membership Dues	1,710.00	8,740.00
5212 - Breeders List		30.00
5214 - Dues/Breeders List	1,125.00	4,680.00
Total 5210 - Membership Income	2,835.00	13,450.00
5310 - Interest Income	1,275.50	5,047.66
5310 - Interest Income - Phalene account	28.70	122.53
Total 5310 - Interest Income	1,304.20	5,170.19
5320 - Genetics Donation Income		535.00
2024 Genetics Raffle		4,400.00
5324 Genetics-Interest Income	269.10	1,198.46
Total 5320 - Genetics Donation Income	269.10	6,133.46
5420 - Benevolent Donations Income		20.00
5904 2024 National Specialty Income		
2024 Advertisements		375.00
2024 Agility Fees		19,935.00
2024 Agility Raffle		660.00
2024 Catalog Sales		585.00
2024 Conformation Entries		20,154.00
2024 Costume & Parade Entries		615.00
2024 Obedience Raffle		240.00
2024 Obedience/Rally Entries		4,396.00
2024 Photos		2,750.00
2024 Raffle		1,588.27
2024 Reserved Seating	150.00	6,950.00
2024 Sweepstakes Entries		594.00
2024 T-Shirts		645.00
2024 Top 25		2,870.00
2024 Trophy Sponsorships		6,837.50
2024 Vendor Booth Sales		1,150.00
Total 5904 2024 National Specialty Income	150.00	70,344.77
Club Pins		25.00
Donations		166.82



Papillon Club of America, Inc.

Profit and Loss

December 2024

	TOTAL	
	DEC 2024	JAN - DEC 2024 (YTD)
Phalene		
2024 Phalene Raffle		390.00
Total Phalene		390.00
Total Income	\$4,583.30	\$100,445.24
GROSS PROFIT	\$4,583.30	\$100,445.24
Expenses		
6400 Parent Club Events		
2024 Awards		205.00
2024 Awards Banquet Expense		3,254.27
AKC Application Fee		225.00
Judge Expense Supported Event	240.00	240.00
Superintendent Expense Supported Event		300.00
Supported Event Catalog Expense		56.25
Supported Event Trophy Expense	100.00	207.50
Total 6400 Parent Club Events	340.00	4,488.02
6405 2024 National Specialty Expense		
2024 Agility AKC Event Fees		3,174.50
2024 Agility Judges		2,003.56
2024 Agility Secretary		1,567.00
2024 Audio & Visual		2,600.59
2024 Ballroom Rental		7,066.00
2024 Catalogs		2,027.50
2024 Conformation AKC Fees		2,398.00
2024 Conformation Judges		2,016.61
2024 Decorations		716.90
2024 Event Secretary		6,008.14
2024 Food & Beverage		4,938.45
2024 Hospitality		601.21
2024 Hotel Rooms & RV Parking		1,972.88
2024 Obedience AKC Fees		303.00
2024 Obedience, Rally & Agility Trophies		12,871.54
2024 Obedience/Rally Expense		772.78
2024 Obedience/Rally Judges		1,635.43
2024 Rally AKC Fees		275.00
2024 Regional Trophies Expense		1,997.98
2024 Top 25		834.00
2024 Trophy Expense	75.63	4,649.92
Total 6405 2024 National Specialty Expense	75.63	60,430.99



Papillon Club of America, Inc.

Profit and Loss

December 2024

	TOTAL	
	DEC 2024	JAN - DEC 2024 (YTD)
7520 - Accounting Fees		5,600.00
7540 - Legal and Professional Fees	200.00	1,539.77
8110 - Supplies		125.03
8140 - Postage, Shipping and Delivery		437.63
8150 - Mailing Services Expense		1,078.52
8170 - Stationery and Printing		1,155.75
8205 - Awards		236.85
8220 - Bank Charges		20.00
8520 - Insurance Expense		3,719.16
8600 - Business Expense	153.10	883.24
8650 - Business-Taxes		1,279.00
8660 - Business-Fines and Penalties		90.85
Total 8600 - Business Expense	153.10	2,253.09
8800 - Genetics Expense		965.99
8810 - Genetics-Research		1,500.00
Total 8800 - Genetics Expense		2,465.99
AKC National Championship Medallion sponsorship	260.00	260.00
AKC Parent club dues		25.00
National Specialty Expense		
Agility AKC Event Fees	0.00	0.00
Obedience AKC Event Fee	0.00	0.00
Rally AKC Event Fees	0.00	0.00
Total National Specialty Expense	0.00	0.00
PayPal Operating - Fees	31.24	138.81
Regional Specialty Expense		
Regional Specialty AKC Event Fees	0.00	0.00
Total Regional Specialty Expense	0.00	0.00
Total Expenses	\$1,059.97	\$83,974.61
NET OPERATING INCOME	\$3,523.33	\$16,470.63
NET INCOME	\$3,523.33	\$16,470.63



Papillon Club of America, Inc.

Balance Sheet As of December 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking-Operating Nextier (2261306878)	9,170.96
1001 Savings-Operating Nextier (2261500793)	120,029.06
Benevolent Fund-Nextier-Restricted	3,871.96
Education Fund-Restricted	30.00
Junior Showmanship Award-Restricted	25.00
Primer Fund-Nextier-Restricted	15,230.10
Total 1001 Savings-Operating Nextier (2261500793)	139,186.12
1007 Phalene Savings- Nextier (2261500942)	3,281.99
1008 Genetics Savings-Nextier (2261500801)	30,814.92
1010 -Pay-Pal Account-Operating	7,546.79
Total Bank Accounts	\$190,000.78
Other Current Assets	
National Specialty Deposits - Future Years	4,360.00
PCA Butterfly Awards	7,423.20
Total Other Current Assets	\$11,783.20
Total Current Assets	\$201,783.98
TOTAL ASSETS	\$201,783.98
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 - Unrestricted - General Operating	48,408.16
3100 - Temporarily Restricted	0.00
3045 Temporarily Restricted Fund-Phalene	2,266.30
3105 Temporarily Restricted-Term Deposits	90,538.99
3106 Temporarily Restricted-Education	103.39
3110 - Temporarily Restricted - Genetics	27,597.15
3130 - Temporarily Restricted -Primer	15,337.12
3140 - Temporarily Restricted - Benevolent Fund	4,518.97
Total 3100- Temporarily Restricted	140,361.92
3900 - Retained Earnings	-3,456.73
Net Income	16,470.63
Total Equity	\$201,783.98
TOTAL LIABILITIES AND EQUITY	\$201,783.98