



The Papillon Club of America, Inc.
Board Meeting Minutes for 11 July 2024

Nicholas Forbes, Called the Meeting to Order at 9:03 PM EDT.

Roll Call (Members in Attendance): Nicholas Forbes, Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Cheslie Pickett Smithey. (Members Absent): Marion Ford, Tegan Jaworski, Georgianna Renouard left the meeting at 8:13 P M

Verification of a Quorum Present: A quorum is present

Adoption of Agenda as Presented: Agenda was adopted

Reading of Minutes of Last Meeting: There were no objections to dispensing with the reading of the minutes.

Reports of Officers:

President (Nicholas Forbes):

The following motion(s) were adopted via E-mail vote since the last Board Meeting:

1. Georgianna Renouard moved that the Board approve the Sierra Nevada Papillon Club to hold an Independent Specialty on Friday, September 27, 2024, at Fuji Park, 601 Old Clear Creek Road, Carson City, Nevada 89701, including Conformation and Sweepstakes events. The motion was seconded and adopted.
 - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Georgianna Renouard, Cheslie Pickett Smithey, Tegan Jaworski, and Marion Ford.
 - b. Voted No:
 - c. Abstained: Nicholas Forbes, and Danae Fayard.
2. Diana Sayre moved that the Board approve a Supported Entry for Marion Kennel Club's Show to be held on Saturday, November 2, 2024, at Allen County War Memorial Coliseum, 4000 Parnell Avenue, Fort Wayne, Indiana 46805. The motion was seconded. Please respond with your votes via reply-all by end of day on Wednesday, June 26, 2024. The motion was seconded and adopted.
 - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Cheslie Pickett Smithey, and Marion Ford.
 - b. Voted No:

c. Abstained: Nicholas Forbes, and Tegan Jaworski.

Vice-President (Diana Sayre):

Treasurer (Lori Livingston): Treasurer's reports are attached.

Corresponding Secretary (Susan Bleckley):

Recording Secretary (Danae Fayard):

Delegate to the AKC Report (Sandy Schumacher): See attached as well as

<https://www.akc.org/clubs-delegates/delegates/delegate-meeting-minutes/>

Reports of Committees:

2024 PCA SE Regional Specialty Show Chair's Report (Karen Byrd):

2025 PCA National Specialty Show Chair's Report (Amy Reagan):

We are progressing along with getting volunteers for the vast committees and are grateful to many who wish to help again. We still have voids in the following areas - 1) Table raffle chair, 2) Silent auction chair, 3) Ring Steward for Regional #1, and 4) Ring Steward for National.

The Budget is still incomplete as I await the outcome of the 2024 show to aid in developing a realistic and achievable budget for 2025. The areas of concerns are always how to best meet the Food & Beverage minimums required and hope that our booked room forecasts are met.

Another challenge that we hope future Boards will consider is changes to the requirement to hire judges from the annual Judges' Elections tally for the Regionals as outlined in the Show Manual. Our 2025 Regional judges are flying in from Oklahoma and Florida whereas had we been allowed to hire locally we probably could have saved monies. Our judges have been hired with one pending Board approval for Juniors.

Our logo is almost complete, but we are going to be bookending the Spokane Lilac Festival so lavenders and lilacs will be our show colors.

Our original Agility venue will not be able to meet the anticipated entries quantity, so the search is on for a new venue. There are a couple of possibilities being explored.

Our tentative Schedule awaits Board approval. Our keynote Speaker (Dr. Cynthia Smith – repro vet) is pending Board approval for her contract.

Top 25& People's Choice – we await the Board's decision for our request to deviate from the Show Manual and select our own judges without the need for permission.

The hotel will be handling the RV reservations, and I await their proof reading of the registration form so that it can be released to our website soon.

2025 PCA National Specialty Agility Trials Chair ():

2024 PCA National Specialty Obedience and Rally Trials Chairs (Candy Janke and Jolene Roudebush):

AKC Gazette Columnist Chair (Open):

PCA Benevolent Committee Chair(s) (Art and Nancy Hattan):

PCA C&BL Revision Recommendations Committee Chair (Open):

PCA Companion and Performance Events Committee Chair (Candy Janke):

PCA Genetics Research Committee Chair (Blair Hooser):

PCA Historian (Tracy Burdick):

PCA Judges' Education Committee Chair (Angela Pickett):

PCA Juniors' Committee Chair (Tegan Stone Jaworski):

PCA National Specialty Site Search and Event Negotiations Chair (Open):
PCA Medallions and Club Pins Committee Chair (Anita Wright):
PCA Members Education Committee (Open):
PCA Membership Committee Chair (Open):
PCA Phalène Committee Chair (Kim Segar Barbolini):
PCA Top Producer Awards Chair (Tracy Burdick): Nothing reported.
PCA Top Club Awards Chair (Nicholas Forbes): Nothing to report at this time.
PCA AKC New Titles Chair (Paula Botwinick):
PCA AKC Stud Books Chair (Elyse Vandermolen):
PCA Webmaster (Nicholas Forbes) – The website is up and running.

Election of New Members: None at this time.

Unfinished Business:

There Currently is no Unfinished Business.

New Business (Suggested Motions or Similar):

1. Susan Bleckley moved that the Board appoint Sandy Schumacher as 2025 PCA Regionals and National Specialty Agility Trials Chair and that she be authorized to appoint her own Committee Members. The Committee shall request approval of the Board before making any financial or contractual commitments or spending any funds. The motion was seconded by Lori Livingston.
 - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Cheslie Pickett Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
2. Susan Bleckley moved that the Board rename the Juniors Committee to the Junior Coordinator following current AKC standards, continuing with Tegan Jaworski as Junior Coordinator. The Junior Coordinator shall request approval of the Board before making any financial or contractual commitments or spending any funds. The motion was seconded by Diana Sayre.
 - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Cheslie Pickett Smithey.
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
3. Diana Sayre moved that the Board appoint Amy Stone and Tonia Perry to serve on the Nominating Committee and that Annette Blomquist and Laura Nicolosi serve on the Nominating Committee as alternates. The motion was seconded by Susan Bleckley.
 - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Cheslie Pickett Smithey.
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
4. Susan Bleckley moved that the 2025 PCA National Specialty Show Chair be authorized to adhere to a modified statement in the show manual from “If the committee proposes judges, please keep in mind that the Board needs to approve that panel of judges to ensure they are regarded as neutral by the vast majority of Club Members.” To “If the committee proposes judges for the TOP 20/25, they will consult with one Board Member who does not intend to compete at the TOP

20/25 and will ensure the confidentiality of those chosen, six months before the event to ensure the judges are regarded as neutral by the vast majority of Club Members.” The motion was seconded by Diana Sayre.

- a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Cheslie Pickett Smithey, Nicholas Forbes
 - b. Voted No:
 - c. Abstained:
5. Cheslie Pickett Smithey moved that the Board approve the Junior Showmanship Judging Agreement as presented for the 2025 PCA National Specialty Show for judging to be held Saturday, May 24, 2025, at Mirabeau Park Hotel & Convention Center, 1100 North Sullivan Road, Spokane, Washington 99037. The motion was seconded by Lori Livingston.
 - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Cheslie Pickett Smithey, Nicholas Forbes.
 - b. Voted No:
 - c. Abstained:
6. Diana Sayre moved that the Board approve the 2025 PCA National Specialty Genetics Seminar Keynote Speaker Agreement as presented, that the President be authorized to sign and execute the Agreement, and that the Treasurer be authorized to expend the funds as authorized in the Agreement. The motion was seconded by Cheslie Pickett Smithey
 - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Cheslie Pickett Smithey, Nicholas Forbes.
 - b. Voted No:
 - c. Abstained:
7. Susan Bleckley moved that the Board approve the Genetic Research Committee Chair’s request to expend from the Genetic Research Reserved funds for a total of \$1,500 for Dr. Simon Petersen-Jones’ study into Juvenile Cataracts in Papillon and Phalène Dogs and that the Treasurer be authorized to send such funds to Michigan State University Comparative Ophthalmology Lab. The motion was seconded by Cheslie Pickett Smithey.
 - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Cheslie Pickett Smithey, Nicholas Forbes
 - b. Voted No:
 - c. Abstained:

Next Meeting Date and Time: 9:00 PM EDT, Tuesday, August 27, 2024.

Adjournment – The meeting was adjourned at 08:42 P M EDT, July 11, 2024.



Treasurer's Report for period ending 06/30/24

Income

Total Income for June - \$64,259.13

2024 Awards Banquet - \$680.00

Membership Dues - \$110.00

Interest Income Savings - \$1,168.73

Interest Income Phalene Savings - \$31.02

Interest Income Genetics Savings - \$308.61

Genetics Raffle - \$4,400.00

Phalene Raffle - \$390.00

2024 National Specialty - \$57,170.77

Expense

Total Expenses for June were \$17,773.63 which includes the following:

2024 National Specialty - \$17,352.00

Teller Services (Ballots) - \$200.00

Postage & Shipping - \$160.38

Check Stock - \$26.25

Miscellaneous costs incurred includes \$35 for Cognito Forms (monthly)

Notes

A proposal for the 2023 Financial Review and 2023 Tax Return was reviewed and approved by the board. The financial review and tax return should be completed by July 31st.



Papillon Club of America, Inc.

Profit and Loss

June 2024

	TOTAL	
	JUN 2024	JAN - JUN, 2024 (YTD)
Income		
5040 - PCA Parent Club events		
2024 Awards Banquet	680.00	2,880.00
Total 5040 - PCA Parent Club events	680.00	2,880.00
5210 - Membership Income		
5211 - Membership Dues	110.00	3,700.00
5212 - Breeders List		30.00
5214 - Dues/Breeders List		1,305.00
Total 5210 - Membership Income	110.00	5,035.00
5310 - Interest Income	1,168.73	2,487.43
5310 - Interest Income - Phalene account	31.02	61.74
Total 5310 - Interest Income	1,199.75	2,549.17
5320 - Genetics Donation Income		485.00
2024 Genetics Raffle	4,400.00	4,400.00
5324 Genetics-Interest Income	308.61	613.77
Total 5320 - Genetics Donation Income	4,708.61	5,498.77
5420 - Benevolent Donations Income		20.00
5904 2024 National Specialty Income		
2024 Advertisements		375.00
2024 Agility Fees	20,303.50	19,935.00
2024 Agility Raffle	660.00	660.00
2024 Catalog Sales	585.00	585.00
2024 Conformation Entries	20,154.00	20,154.00
2024 Costume & Parade Entries	615.00	615.00
2024 Obedience Raffle	240.00	240.00
2024 Obedience/Rally Entries	4,396.00	4,396.00
2024 Photos	2,750.00	2,750.00
2024 Raffle	1,588.27	1,588.27
2024 Reserved Seating	700.00	6,900.00
2024 Sweepstakes Entries	594.00	594.00
2024 T-Shirts	565.00	565.00
2024 Top 25	2,870.00	2,870.00
2024 Trophy Sponsorships		6,472.50
2024 Vendor Booth Sales	1,150.00	1,150.00
Total 5904 2024 National Specialty Income	57,170.77	69,849.77



Papillon Club of America, Inc.

Profit and Loss

June 2024

	TOTAL	
	JUN 2024	JAN - JUN, 2024 (YTD)
Phalene		
2024 Phalene Raffle	390.00	390.00
Total Phalene	390.00	390.00
Total Income	\$64,259.13	\$86,222.71
GROSS PROFIT	\$64,259.13	\$86,222.71
Expenses		
6400 Parent Club Events		
2024 Awards		205.00
Total 6400 Parent Club Events		205.00
6405 2024 National Specialty Expense		
2024 Agility AKC Event Fees		3,174.50
2024 Agility Judges		2,003.56
2024 Agility Secretary		1,567.00
2024 Catalogs	2,027.50	2,027.50
2024 Conformation AKC Fees	2,398.00	2,398.00
2024 Conformation Judges	1,359.97	2,016.61
2024 Decorations	716.90	716.90
2024 Event Secretary	6,008.14	6,008.14
2024 Hospitality	601.21	601.21
2024 Obedience AKC Fees	303.00	303.00
2024 Obedience, Rally & Agility Trophies	837.00	12,871.54
2024 Obedience/Rally Expense	772.78	772.78
2024 Obedience/Rally Judges		1,635.43
2024 Rally AKC Fees	275.00	275.00
2024 Regional Trophies Expense		1,997.98
2024 Top 25		834.00
2024 Trophy Expense	2,052.50	4,574.29
Total 6405 2024 National Specialty Expense	17,352.00	43,777.44
7540 - Legal and Professional Fees	200.00	200.00
8110 - Supplies		125.03
8140 - Postage, Shipping and Delivery	160.38	301.63
8150 - Mailing Services Expense		1,078.52
8170 - Stationery and Printing	26.25	1,155.75
8205 - Awards		236.85
8220 - Bank Charges		20.00
8520 - Insurance Expense		2,887.00



Papillon Club of America, Inc.

Profit and Loss

June 2024

	TOTAL	
	JUN 2024	JAN - JUN, 2024 (YTD)
8600 - Business Expense	35.00	421.02
8650 - Business-Taxes		324.00
8660 - Business-Fines and Penalties		90.85
Total 8600 - Business Expense	35.00	835.87
8800 - Genetics Expense		617.99
AKC National Championship Medallion sponsorship		107.50
PayPal Operating - Fees		70.60
Total Expenses	\$17,773.63	\$51,619.18
NET OPERATING INCOME	\$46,485.50	\$34,603.53
NET INCOME	\$46,485.50	\$34,603.53



Papillon Club of America, Inc.

Balance Sheet As of June 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking-Operating Nextier (2261306878)	63,966.36
1001 Savings-Operating Nextier (2261500793)	93,968.83
Benevolent Fund-Nextier-Restricted	3,871.96
Education Fund-Restricted	30.00
Junior Showmanship Award-Restricted	25.00
Primer Fund-Nextier-Restricted	15,230.10
Total 1001 Savings-Operating Nextier (2261500793)	113,125.89
1007 Phalene Savings- Nextier (2261500942)	3,221.20
1008 Genetics Savings-Nextier (2261500801)	31,680.23
1010 -Pay-Pal Account-Operating	500.00
Total Bank Accounts	\$212,493.68
Other Current Assets	
PCA Butterfly Awards	7,423.20
Total Other Current Assets	\$7,423.20
Total Current Assets	\$219,916.88
TOTAL ASSETS	\$219,916.88
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 - Unrestricted - General Operating	48,408.16
3100 - Temporarily Restricted	0.00
3045 Temporarily Restricted Fund-Phalene	2,266.30
3105 Temporarily Restricted-Term Deposits	90,538.99
3106 Temporarily Restricted-Education	103.39
3110 - Temporarily Restricted - Genetics	27,597.15
3130 - Temporarily Restricted -Primer	15,337.12
3140 - Temporarily Restricted - Benevolent Fund	4,518.97
Total 3100 - Temporarily Restricted	140,361.92
3900 - Retained Earnings	-3,456.73
Net Income	34,603.53
Total Equity	\$219,916.88
TOTAL LIABILITIES AND EQUITY	\$219,916.88