



The Papillon Club of America, Inc.
Board Meeting Minutes for 11 April 2024

Nicholas Forbes, Called the Meeting to Order at 9:02 PM EDT.

Roll Call (Members in Attendance): Nicholas Forbes, Diana Sayre, Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett Smithey, Susan Bleckley Arrived at 9:08p,

Verification of a Quorum Present: A quorum is present

Adoption of Agenda as Presented: Agenda was adopted

Reading of Minutes of Last Meeting: There were no objections to the dispensing with the reading of the minutes.

Reports of Officers:

President (Nicholas Forbes):

The following motion(s) were adopted via E-mail vote since the last Board Meeting:

1. Diana Sayre moved that the Board approve the attached Premium List for release.

The motion was seconded and adopted.

- a. Voted Yes: Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Cheslie Pickett Smithey, Marion Ford.

- b. Voted No:

- c. Abstained: Lori Livingston, Danae Fayard, Tegan Jaworski.

2. Susan Bleckley moved that the Board approve the Conformation and 4-6 Months Puppy Judging Agreement as presented for the 2025 PCA National Specialty Show to be held Friday, May 23, 2025 and Saturday, May 24, 2025, at MirabeauPark Hotel & Convention Center, 1100 North Sullivan Road, Spokane, Washington 99037. The motion was seconded and adopted.

- a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Georgianna Renouard, Cheslie Pickett Smithey, and Tegan Jaworski.

- b. Voted No:

- c. Abstained: Nicholas Forbes, Danae Fayard, and Marion Ford.

Vice-President (Diana Sayre): Nothing to Report.

Treasurer (Lori Livingston): Treasurer's reports attached.

Corresponding Secretary (Susan Bleckley): Susan would like to thank Nicholas Forbes for his help in creating a new "Parent Club Event Approval Request"

Recording Secretary (Danae Fayard): No Report at this time.

Delegate to the AKC Report (Sandy Schumacher): No report submitted.

Reports of Committees:

2023 PCA SE Regional Specialty Show Chair's Report (Karen Byrd):
2024 PCA National Specialty Show Chair's Report (Karen Byrd):
2024 PCA National Specialty Agility Trials Chair (Linda Repphun):
2024 PCA National Specialty Obedience and Rally Trials Chairs (Candy Janke and Jolene Roudebush):
AKC Gazette Columnist Chair (Open):
PCA Benevolent Committee Chair(s) (Art and Nancy Hattan):
PCA C&BL Revision Recommendations Committee Chair (Open):
PCA Companion and Performance Events Committee Chair (Candy Janke):
PCA Genetics Research Committee Chair (Blair Hooser):
PCA Historian (Tracy Burdick):
PCA Judges' Education Committee Chair (Angela Pickett):
PCA Juniors' Committee Chair (Tegan Stone Jaworski):
PCA National Specialty Site Search and Event Negotiations Chair (Open):
PCA Medallions and Club Pins Committee Chair (Anita Wright):
PCA Members Education Committee (Open):
PCA Membership Committee Chair (Open):
PCA Phalène Committee Chair (Kim Segar Barbolini):
PCA Top Producer Awards Chair (Tracy Burdick):
PCA Top Club Awards Chair (Nicholas Forbes): Top Club Awards are printed and ready to be presented at the National Specialty.
PCA AKC New Titles Chair (Paula Botwinick):
PCA AKC Stud Books Chair (Elyse Vandermolen):
PCA Webmaster (Nicholas Forbes) – The website is up and running.

Election of New Members: None at this time.

Unfinished Business:

There is Currently no Unfinished Business.

New Business (Suggested Motions or Similar):

1. Georgianna Renouard moved that the Board approve an order to ideastage.com for additional Membership Years rocker pins at an anticipated cost not to exceed \$250 and that the Treasurer reimburse the invoice when submitted. The motion was seconded by Susan Bleckley. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
2. Diana Sayre moved that the Board approve an order to Staples for Ballots, By-laws Proposed Amendments, required envelopes, and postage, anticipated cost not to exceed \$3,000 and that the Treasurer provide Staples with the required payment. The motion was seconded by Cheslie Pickett Smithey. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett Smithey

- b. Voted No:
 - c. Abstained: Nicholas Forbes
- 3. Susan Bleckley moved that the Board approve the Greater Chicagoland Papillon Club's request to hold an Obedience Trial on Friday, October 4, 2024, at the Sheboygan Dog Training Club, 4802 Najacht Road, Sheboygan, Wisconsin 53083, and thereby granting an exception for this trial to occur outside of Greater Chicagoland Papillon Club's territory. The motion was seconded by Georgianna Renouard. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
- 4. Georgianna Renouard moved that the Board authorizes the President to sign and execute the 2025 PCA National Specialty Show Secretary Agreement with Dog Zibit as presented. The motion was seconded by Danae Fayard. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett Smithey
 - b. Voted No:
 - c. Abstained: Susan Bleckley, Nicholas Forbes
- 5. Susan Bleckley moved that the Board approve the Arizona Papillon Club's request to hold two Concurrent Specialties. The first on Saturday, November 16, 2024, concurrent with Tucson Kennel Club, and the second on Sunday, November 17, 2024, concurrent with the Greater Sierra Vista Kennel Club. Both to be held at the Pima County Fairgrounds, 11300 S Houghton Road, Tucson, Arizona 85747. The motion was seconded by Cheslie Pickett Smithey. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
- 6. Susan Bleckley moved that the Board authorizes the President to sign and execute the 2024 PCA SE Regional Specialty Show Secretary Agreement with Susan Gordon as presented. The motion was seconded by Cheslie Pickett Smithey. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes

Next Meeting Date and Time: 9:00 PM EDT, 06 May 2024.

Adjournment – The meeting was adjourned at 9:50PM EDT, April 11, 2024.



Treasurer's Report for period ending 03/31/24

Income

Total Income for January - \$2749.58

Membership Dues - \$600.00

Interest Income Savings - \$1,318.70

Interest Income Phalene - \$30.72

Interest Income Genetics - \$305.16

Genetics Donations - \$295.00

Trophy Sponsorships (2024 National) - \$200.00

Expense

Total Expenses for January were \$1,350.06 which includes the following:

Trophy Expense (2024 Regional) - \$1,156.90

Award Cert, Pins, Etc. - \$125.03

PayPal Service Fees - \$15.02

Miscellaneous costs incurred include \$18.11 for Go Daddy (monthly) and \$35 for Cognito Forms (monthly).

Notes

A proposal for the 2023 Financial Review and 2023 Tax Return was requested and the CPA firm will file a tax extension on behalf of the club until the board can approve the proposal.



Papillon Club of America, Inc.

Profit and Loss

March 2024

	TOTAL	
	MAR 2024	JAN - MAR, 2024 (YTD)
Income		
5210 - Membership Income		
5211 - Membership Dues	420.00	3,125.00
5212 - Breeders List	15.00	30.00
5214 - Dues/Breeders List	165.00	1,305.00
Total 5210 - Membership Income	600.00	4,460.00
5310 - Interest Income	1,318.70	1,318.70
5310 - Interest Income - Phalene account	30.72	30.72
Total 5310 - Interest Income	1,349.42	1,349.42
5320 - Genetics Donation Income	295.00	485.00
5324 Genetics-Interest Income	305.16	305.16
Total 5320 - Genetics Donation Income	600.16	790.16
5420 - Benevolent Donations Income		20.00
5904 2024 National Specialty Income		
2024 Trophy Sponsorships	200.00	1,030.00
Total 5904 2024 National Specialty Income	200.00	1,030.00
Total Income	\$2,749.58	\$7,649.58
GROSS PROFIT	\$2,749.58	\$7,649.58
Expenses		
6405 2024 National Specialty Expense		
2024 Regional Trophies Expense	1,156.90	1,156.90
Total 6405 2024 National Specialty Expense	1,156.90	1,156.90
8110 - Supplies	125.03	125.03
8140 - Postage, Shipping and Delivery		141.25
8220 - Bank Charges		20.00
8520 - Insurance Expense		2,887.00
8600 - Business Expense	53.11	238.99
8650 - Business-Taxes		324.00
Total 8600 - Business Expense	53.11	562.99
8800 - Genetics Expense		126.43
AKC National Championship Medallion sponsorship		107.50
PayPal Operating - Fees	15.02	51.84
Total Expenses	\$1,350.06	\$5,178.94
NET OPERATING INCOME	\$1,399.52	\$2,470.64
NET INCOME	\$1,399.52	\$2,470.64



Papillon Club of America, Inc.

Balance Sheet As of March 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking-Operating Nextier (2261306878)	9,258.54
1001 Savings-Operating Nextier (2261500793)	117,800.10
Benevolent Fund-Nextier-Restricted	3,871.96
Education Fund-Restricted	30.00
Junior Showmanship Award-Restricted	25.00
Primer Fund-Nextier-Restricted	15,230.10
Total 1001 Savings-Operating Nextier (2261500793)	136,957.16
1007 Phalene Savings- Nextier (2261500942)	3,190.18
1008 Genetics Savings-Nextier (2261500801)	31,863.18
1010 -Pay-Pal Account-Operating	328.93
Total Bank Accounts	\$181,597.99
Other Current Assets	
PCA Butterfly Awards	6,186.00
Total Other Current Assets	\$6,186.00
Total Current Assets	\$187,783.99
TOTAL ASSETS	\$187,783.99
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 - Unrestricted - General Operating	48,408.16
3100 - Temporarily Restricted	0.00
3045 Temporarily Restricted Fund-Phalene	2,266.30
3105 Temporarily Restricted-Term Deposits	90,538.99
3106 Temporarily Restricted-Education	103.39
3110 - Temporarily Restricted - Genetics	27,597.15
3130 - Temporarily Restricted -Primer	15,337.12
3140 - Temporarily Restricted - Benevolent Fund	4,518.97
Total 3100 - Temporarily Restricted	140,361.92
3900 - Retained Earnings	-3,456.73
Net Income	2,470.64
Total Equity	\$187,783.99
TOTAL LIABILITIES AND EQUITY	\$187,783.99