



The Papillon Club of America, Inc.
Board Meeting Minutes for 06 May 2024

Nicholas Forbes, Called the Meeting to Order at 6:10 PM EDT.

Roll Call (Members in Attendance): Nicholas Forbes, Diana Sayre, Lori Livingston, Georgianna Renouard, Tegan Jaworski, and Marion Ford.
Sending their regrets: Susan Bleckley, Danae Fayard, and Cheslie Pickett Smithey.

Verification of a Quorum Present: There was a Quorum.

Adoption of Agenda as Presented: There were no objections to adoption of the Agenda as presented.

Reading of Minutes of Last Meeting: Awaiting distribution of last meeting's Minutes.

Reports of Officers:

President (Nicholas Forbes):

The following motion(s) were adopted via E-mail vote since the last Board Meeting:

1. Georgianna Renouard moved that the Board approve the Papillon Club of Iowa's request to hold a Concurrent Specialty on Saturday, September 8, 2024 as well as a Concurrent Specialty on Sunday, September 9, 2024, both concurrent with the Des Moines Kennel Club, Inc., to be held at the Iowa State Fairgrounds, 3000 E Grand Avenue, Des Moines, Iowa 50317. The motion was seconded and adopted.
 - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Cheslie Pickett Smithey, and Marion Ford.
 - b. Voted No:
 - c. Abstained: Nicholas Forbes, and Tegan Jaworski.
2. Diana Sayre moved that the Board approve Megan Scheffler as Proposed By-Laws Changes' Ballot Teller and that the Treasurer be authorized to pay her fee of \$200 upon submittal of her invoice. The motion was seconded and adopted.
 - a. Voted Yes: Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Cheslie Pickett Smithey, and Marion Ford.
 - b. Voted No:
 - c. Abstained: Lori Livingston, Danae Fayard, and Tegan Jaworski.

Vice-President (Diana Sayre): Nothing to Report.

Treasurer (Lori Livingston): Treasurer's reports are attached.
Corresponding Secretary (Susan Bleckley): Nothing reported.
Recording Secretary (Danae Fayard): Nothing reported.
Delegate to the AKC Report (Sandy Schumacher): <https://www.akc.org/clubs-delegates/delegates/delegate-meeting-minutes/>

Reports of Committees:

2023 PCA SE Regional Specialty Show Chair's Report (Karen Byrd): Nothing reported.
2024 PCA National Specialty Show Chair's Report (Karen Byrd): Nothing reported.
2024 PCA National Specialty Agility Trials Chair (Linda Repphun): Nothing reported.
2024 PCA National Specialty Obedience and Rally Trials Chairs (Candy Janke and Jolene Roudebush): Nothing reported.
AKC Gazette Columnist Chair (Open):
PCA Benevolent Committee Chair(s) (Art and Nancy Hattan): Sent a condolences card.
PCA C&BL Revision Recommendations Committee Chair (Open): Ballots are being voted.
PCA Companion and Performance Events Committee Chair (Candy Janke): Nothing reported.
PCA Genetics Research Committee Chair (Blair Hooser): Please see requested motion.
PCA Historian (Tracy Burdick): Nothing reported.
PCA Judges' Education Committee Chair (Angela Pickett): Nothing reported.
PCA Juniors' Committee Chair (Tegan Stone Jaworski): Received items for bags for Juniors and preparing for National Specialty.
PCA National Specialty Site Search and Event Negotiations Chair (Open):
PCA Medallions and Club Pins Committee Chair (Anita Wright): Received new inventory of year pin rockers.
PCA Members Education Committee (Open):
PCA Membership Committee Chair (Open):
PCA Phalène Committee Chair (Kim Segar Barbolini): Nothing reported.
PCA Top Producer Awards Chair (Tracy Burdick): Nothing reported.
PCA Top Club Awards Chair (Nicholas Forbes): Top Club Awards are printed and ready to be presented at the National Specialty.
PCA AKC New Titles Chair (Paula Botwinick): Nothing reported.
PCA AKC Stud Books Chair (Elyse Vandermolen): Nothing reported.
PCA Webmaster (Nicholas Forbes) – The website is up and running.

Election of New Members: None at this time.

Unfinished Business:

There is currently no Unfinished Business.

New Business:

1. Lori Livingston moved that the Board approve the Junior Showmanship Judging Agreement as presented for the 2025 PCA National Specialty Show for judging to be held Saturday, May 24, 2025, at Mirabeau Park Hotel & Convention Center, 1100 North Sullivan Road, Spokane, Washington 99037. The motion was seconded and adopted.
 - a. Voted Yes: Nicholas Forbes, Diana Sayre, Lori Livingston, Georgianna Renouard, Tegan Jaworski, and Marion Ford.

- b. Voted No:
 - c. Abstained:
- 2. Marion Ford moved that the Board approve the Papillon Club of Hawaii's request to hold a Designated Specialty with the Hawaiian Kennel Club to be held on Sunday, September 1, 2024 at Neal S Blaisdell Center, 777 Ward Avenue, Honolulu, Hawaii 96814. The motion was seconded and adopted.
 - a. Voted Yes: Nicholas Forbes, Diana Sayre, Lori Livingston, Georgianna Renouard, Tegan Jaworski, and Marion Ford.
 - b. Voted No:
 - c. Abstained:
- 3. Diana Sayre moved that the Board authorize the President to sign and execute the R. D. Hoag and Associates, LLC Engagement Letter for Calendar/Fiscal Year 2023 for preparing Club Taxes, and undergoing our Annual Audit, and that the Treasurer be authorized to reimburse these expenses upon submittal of related invoices. The motion was seconded and adopted.
 - a. Voted Yes: Nicholas Forbes, Diana Sayre, Lori Livingston, Georgianna Renouard, Tegan Jaworski, and Marion Ford.
 - b. Voted No:
 - c. Abstained:

Next Meeting Date and Time: 8:00 AM EDT, Thursday, May 30, 2024.

Adjournment – The meeting was adjourned at 10:15 PM EDT, May 6, 2024.



Treasurer's Report for period ending 04/30/24

Income

Total Income for April - \$8,035.00

Awards Banquet (2024 National) - \$520.00

Membership Dues - \$295.00

Reserved Seating (2024 National) - \$4,800.00

Trophy Sponsorships (2024 National) - \$2,420.00

Expense

Total Expenses for April were \$9,338.14 which includes the following:

AKC Reports for Awards (2024 National) - \$205.00

Trophy Expense (2024 National) - \$7,570.40

Printing and Stuffing Supplies - \$1,129.50

Years of Membership Pins - \$236.85

Miscellaneous costs incurred include \$40.81 for Go Daddy renewal, \$18.11 for Go Daddy (monthly) and \$35 for Cognito Forms (monthly)

Penalties & Interest of \$90.85 for tax year 2021

PayPal Operating Fees - \$11.62

Notes

A proposal for the 2023 Financial Review and 2023 Tax Return was received from the CPA firm for the boards review and approval.



Papillon Club of America, Inc.

Profit and Loss

April 2024

	TOTAL	
	APR 2024	JAN - APR, 2024 (YTD)
Income		
5040 - PCA Parent Club events		
2024 Awards Banquet	520.00	520.00
Total 5040 - PCA Parent Club events	520.00	520.00
5210 - Membership Income		
5211 - Membership Dues	295.00	3,420.00
5212 - Breeders List		30.00
5214 - Dues/Breeders List		1,305.00
Total 5210 - Membership Income	295.00	4,755.00
5310 - Interest Income		1,318.70
5310 - Interest Income - Phalene account		30.72
Total 5310 - Interest Income		1,349.42
5320 - Genetics Donation Income		485.00
5324 Genetics-Interest Income		305.16
Total 5320 - Genetics Donation Income		790.16
5420 - Benevolent Donations Income		20.00
5904 2024 National Specialty Income		
2024 Reserved Seating	4,800.00	4,800.00
2024 Trophy Sponsorships	2,420.00	3,450.00
Total 5904 2024 National Specialty Income	7,220.00	8,250.00
Total Income	\$8,035.00	\$15,684.58
GROSS PROFIT	\$8,035.00	\$15,684.58
Expenses		
6400 Parent Club Events		
2024 Awards	205.00	205.00
Total 6400 Parent Club Events	205.00	205.00
6405 2024 National Specialty Expense		
2024 Regional Trophies Expense		1,156.90
2024 Trophy Expense	7,570.40	7,570.40
Total 6405 2024 National Specialty Expense	7,570.40	8,727.30
8110 - Supplies		125.03
8140 - Postage, Shipping and Delivery		141.25
8170 - Stationery and Printing	1,129.50	1,129.50
8205 - Awards	236.85	236.85
8220 - Bank Charges		20.00
8520 - Insurance Expense		2,887.00



Papillon Club of America, Inc.

Profit and Loss

April 2024

	TOTAL	
	APR 2024	JAN - APR, 2024 (YTD)
8600 - Business Expense	93.92	332.91
8650 - Business-Taxes		324.00
8660 - Business-Fines and Penalties	90.85	90.85
Total 8600 - Business Expense	184.77	747.76
8800 - Genetics Expense		126.43
AKC National Championship Medallion sponsorship		107.50
PayPal Operating - Fees	11.62	63.46
Total Expenses	\$9,338.14	\$14,517.08
NET OPERATING INCOME	\$ -1,303.14	\$1,167.50
NET INCOME	\$ -1,303.14	\$1,167.50



Papillon Club of America, Inc.

Balance Sheet As of April 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking-Operating Nextier (2261306878)	31,157.02
1001 Savings-Operating Nextier (2261500793)	92,800.10
Benevolent Fund-Nextier-Restricted	3,871.96
Education Fund-Restricted	30.00
Junior Showmanship Award-Restricted	25.00
Primer Fund-Nextier-Restricted	15,230.10
Total 1001 Savings-Operating Nextier (2261500793)	111,957.16
1007 Phalene Savings- Nextier (2261500942)	3,190.18
1008 Genetics Savings-Nextier (2261500801)	31,863.18
1010 -Pay-Pal Account-Operating	2,127.31
Total Bank Accounts	\$180,294.85
Other Current Assets	
PCA Butterfly Awards	6,186.00
Total Other Current Assets	\$6,186.00
Total Current Assets	\$186,480.85
TOTAL ASSETS	\$186,480.85
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 - Unrestricted - General Operating	48,408.16
3100 - Temporarily Restricted	0.00
3045 Temporarily Restricted Fund-Phalene	2,266.30
3105 Temporarily Restricted-Term Deposits	90,538.99
3106 Temporarily Restricted-Education	103.39
3110 - Temporarily Restricted - Genetics	27,597.15
3130 - Temporarily Restricted -Primer	15,337.12
3140 - Temporarily Restricted - Benevolent Fund	4,518.97
Total 3100 - Temporarily Restricted	140,361.92
3900 - Retained Earnings	-3,456.73
Net Income	1,167.50
Total Equity	\$186,480.85
TOTAL LIABILITIES AND EQUITY	\$186,480.85