



The Papillon Club of America, Inc.
Board Meeting minutes for 29 November 2023

Nicholas Forbes, Called the Meeting to Order at 9:05 EST.

Roll Call:

Members in Attendance: Nicholas Forbes, Diana Sayre, Susan Bleckley, Danae Fayard,
Marion Ford, Tegan Jaworski arrived at 9:07 EST.

Members Absent: Lori Livingston, Georgianna Renouard, and Cheslie Pickett Smithey.

Verification of a Quorum Present: A quorum is verified.

Adoption of Agenda as Presented: No objections to adoption of agenda as presented.

Reading of Minutes of Last Meeting: No objections to dispensing of the reading of the minutes.

Reports of Officers:

President (Nicholas Forbes):

The following motion(s) were adopted via E-mail vote since the last Board Meeting:

1. Georgianna Renouard moved that the Board approve the Papillon Club of Northern California's request to hold two Independent Specialties on February 15, 2024, at Fresno County Fairgrounds, 1121 S Chance Avenue, Fresno, California 93702. The motion was seconded and adopted.
 - a. Voted Yes: Diana Sayre, Lori Livingston, Georgianna Renouard, Cheslie Pickett-Smithey, Tegan Jaworski, and Marion Ford.
 - b. Voted No:
 - c. Abstained: Nicholas Forbes, Susan Bleckley, and Danae Fayard.

Vice-President (Diana Sayre): None at this time.

Treasurer (Lori Livingston): Treasurers report email to board members.

Corresponding Secretary (Susan Bleckley): New member ballots emailed to board members.

Recording Secretary (Danae Fayard): 133 membership renewals via paypal

Delegate to the AKC Report (Sandy Schumacher): Not at this time.

Reports of Committees:

2023 PCA SE Regional Specialty Show Chair's Report (Karen Byrd):

2024 PCA National Specialty Show Chair's Report (Karen Byrd):

2024 PCA National Specialty Agility Trials Chair (Linda Repphun):
 2024 PCA National Specialty Obedience and Rally Trials Chairs (Candy Janke and Jolene Roudebush):
 AKC Gazette Columnist Chair (Open):
 PCA Benevolent Committee Chair(s) (Art and Nancy Hattan): No activity at this time.
 PCA C&BL Revision Recommendations Committee Chair (Open):
 PCA Companion and Performance Events Committee Chair (Candy Janke):
 PCA Genetics Research Committee Chair (Blair Hooser):
 PCA Historian (Tracy Burdick):
 PCA Judges' Education Committee Chair (Angela Pickett):
 PCA Juniors' Committee Chair (Tegan Stone Jaworski):
 PCA National Specialty Site Search and Event Negotiations Chair (Open):
 PCA Medallions and Club Pins Committee Chair (Anita Wright):
 PCA Members Education Committee (Open):
 PCA Membership Committee Chair (Open):
 PCA Phalène Committee Chair (Kim Segar Barbolini):
 PCA Top Producer Awards Chair (Tracy Burdick):
 PCA Top Club Awards Chair (Nicholas Forbes): Nothing to report until 2024.
 PCA AKC New Titles Chair (Paula Botwinick):
 PCA AKC Stud Books Chair (Elyse Vandermolen):
 PCA Webmaster (Nicholas Forbes) – The website is up and running.

Election of New Members: None at this time.

Unfinished Business:

There is currently no Unfinished Business.

New Business (Suggested Motions or Similar):

1. Susan Bleckley moved that the Board approve the request from the Papillon Club of the Carolinas to hold two Concurrent Specialties in conjunction with the Carolina Cluster to be held at Greensboro Coliseum, 1921 W Lee Street, Greensboro, North Carolina 27403 on August 17 & 18, 2024. Motion was seconded by Diana Sayre
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Danae Fayard, Marion Ford, Tegan Jaworski
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
2. Marion Ford moved that the Board authorize the President to sign and execute the Show Secretary Agreement with DogZibit for the 2024 PCA National Specialties. The motion was seconded by Diana Sayre.
 - a. Voted Yes: Diana Sayre, Danae Fayard, Marion Ford, Tegan Jaworski, Nicholas Forbes
 - b. Voted No:
 - c. Abstained: Susan Bleckley
3. Susan Bleckley moved that the Board approve the request from The Papillon Club of Tulsa to hold one Concurrent and one Designated Specialty on each date of Saturday, April 27, 2024, and Sunday, April 28, 2024, in conjunction with Mid-Continent Kennel Club of Tulsa's all breed dog show to be held at Tulsa Expo Square (Tulsa State Fairgrounds), 4101 E 21st Street, Tulsa, Oklahoma 74114. The motion was seconded by Diana Sayre.

- a. Voted Yes: Diana Sayre, Susan Bleckley, Danae Fayard, Marion Ford, Tegan Jaworski.
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
4. Motions from the Floor: None

Next Meeting Date and Time: 9:00 PM EDT, January 17, 2024.

Adjournment – The meeting was adjourned at 10:10 PM EDT, November 29, 2023.



Treasurer's Report for period ending 10/31/23

Income

No Income for October

Expense

Total Expenses for October were \$686.93 which includes the following:

Shipping Expense of \$42.08 for Awards at the 2023 National Specialty

Genetics Expense of \$591.74 (Spay & WIX Renewal)

Miscellaneous costs incurred include \$18.11 for Go Daddy (monthly) and \$35 for Cognito Forms (monthly).

Notes

- John Fogle, CPA at R.D. Hoag & Associates, LLC completed the financial review and tax return for fiscal year ending 12/31/22. The tax return was submitted to the IRS and the financial review is available to all members on the club website under Member Resources, Financial Review Documents, YE 2022DEC31



Papillon Club of America, Inc.

Profit and Loss

October 2023

	TOTAL	
	OCT 2023	JAN - OCT, 2023 (YTD)
Income		
5025 - Inventory for Sale		84.23
5040 - PCA Parent Club events		
2023 Awards Banquet		3,435.74
Entry Fees for Supported Event		31.00
Total 5040 - PCA Parent Club events		3,466.74
5210 - Membership Income		
5211 - Membership Dues		2,930.58
5212 - Breeders List		15.00
5214 - Dues/Breeders List		165.44
Total 5210 - Membership Income		3,111.02
5310 - Interest Income		3,079.31
5310 - Interest Income - Phalene account		63.19
Total 5310 - Interest Income		3,142.50
5320 - Genetics Donation Income		800.00
2023 - Genetics Raffle		4,800.00
5323 - Genetics - Other Income		50.00
5324 Genetics-Interest Income		671.23
Total 5320 - Genetics Donation Income		6,321.23
5903 2023 National Specialty Income		
2023 Advertisements		970.00
2023 Agility Entries		9,441.00
2023 Catalog Sales		1,066.00
2023 National Reserved Seating Income		7,675.29
2023 National Trophy Income		6,644.02
2023 Photos		2,880.00
2023 Raffle		3,462.00
2023 Show Entries		27,147.00
2023 Top 20		2,430.00
2023 Vendor Booths		800.00
Total 5903 2023 National Specialty Income		62,515.31
Donations		2,542.30
Phalene		
2023 Phalene Raffle		705.00
Total Phalene		705.00
Total Income	\$0.00	\$81,888.33
GROSS PROFIT	\$0.00	\$81,888.33



Papillon Club of America, Inc.

Profit and Loss

October 2023

	TOTAL	
	OCT 2023	JAN - OCT, 2023 (YTD)
Expenses		
6400 Parent Club Events		
2023 Awards		745.15
2023 Awards Banquet		5,933.30
AKC Application Fee		15.00
Total 6400 Parent Club Events		6,693.45
6404 2023 National Specialty Expense		465.00
2023 Agility Facility		4,517.23
2023 Agility Hospitality		864.88
2023 Agility Judge		2,526.68
2023 Agility Recording Fees		2,818.00
2023 Agility Trial Secretary		1,711.92
2023 Agility Trophies		9,054.04
2023 AKC Event Fees		2,268.00
2023 Ballroom Supplies		4,289.10
2023 Bathing Station		163.42
2023 Food & Beverage		5,139.27
2023 Hospitality		760.30
2023 Hotel Rooms & RV Parking		18,440.47
2023 National Apparel		880.00
2023 National Catalogs		946.50
2023 National Judge		422.40
2023 Obedience Judge		165.72
2023 Rally Trophies		1,817.51
2023 Reserved Seating		1,220.85
2023 Secretary Expenses		531.96
2023 Secretary Fee - National		1,236.00
2023 Secretary Fee - Obed/Rally		64.00
2023 Show Chair Gifts		253.07
2023 Sweepstakes		931.10
2023 Top 20 Expense		1,552.99
2023 Trophies	42.08	2,109.52
2023 Vendor Booth Supplies		75.00
Total 6404 2023 National Specialty Expense	42.08	65,224.93
6405 2024 National Specialty Expense		
2024AKC Event Application		300.00
Total 6405 2024 National Specialty Expense		300.00



Papillon Club of America, Inc.

Profit and Loss

October 2023

	TOTAL	
	OCT 2023	JAN - OCT, 2023 (YTD)
7040 - PCA Regional Specialties Expense		4,715.88
2023 Regional Judges		1,393.35
2023 Secretary Fee - Regionals		1,676.00
Total 7040 - PCA Regional Specialties Expense		7,785.23
7540 - Legal and Professional Fees		1,024.38
8110 - Supplies		77.93
8140 - Postage, Shipping and Delivery		424.02
8210 - Dues and Subscriptions		24.50
8220 - Bank Charges		56.00
8520 - Insurance Expense		2,258.00
8600 - Business Expense	53.11	473.98
8650 - Business-Taxes		224.98
Total 8600 - Business Expense	53.11	698.96
8800 - Genetics Expense	591.74	591.74
AKC National Championship Medallion sponsorship		215.00
PayPal Operating - Fees		7.54
Total Expenses	\$686.93	\$85,381.68
NET OPERATING INCOME	\$ -686.93	\$ -3,493.35
NET INCOME	\$ -686.93	\$ -3,493.35



Papillon Club of America, Inc.

Balance Sheet As of October 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking-Operating Nextier (2261306878)	4,313.64
1001 Savings-Operating Nextier (2261500793)	115,175.78
Benevolent Fund-Nextier-Restricted	3,816.96
Education Fund-Restricted	30.00
Junior Showmanship Award-Restricted	25.00
Primer Fund-Nextier-Restricted	15,230.10
Total 1001 Savings-Operating Nextier (2261500793)	134,277.84
1007 Phalene Savings- Nextier (2261500942)	3,129.04
1008 Genetics Savings-Nextier (2261500801)	31,780.09
1010 -Pay-Pal Account-Operating	878.79
Total Bank Accounts	\$174,379.40
Other Current Assets	
PCA Butterfly Awards	6,186.00
Total Other Current Assets	\$6,186.00
Total Current Assets	\$180,565.40
TOTAL ASSETS	\$180,565.40
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 - Unrestricted - General Operating	48,408.16
3100 - Temporarily Restricted	0.00
3045 Temporarily Restricted Fund-Phalene	2,266.30
3105 Temporarily Restricted-Term Deposits	90,538.99
3106 Temporarily Restricted-Education	103.39
3110 - Temporarily Restricted - Genetics	27,597.15
3130 - Temporarily Restricted -Primer	15,337.12
3140 - Temporarily Restricted - Benevolent Fund	4,518.97
Total 3100 - Temporarily Restricted	140,361.92
3900 - Retained Earnings	-4,711.33
Net Income	-3,493.35
Total Equity	\$180,565.40
TOTAL LIABILITIES AND EQUITY	\$180,565.40