



The Papillon Club of America, Inc.
Board Meeting Minutes for 25 October 2023

Nicholas Forbes, Called the Meeting to Order at 9:06 PM EDT.

Roll Call (Members in Attendance): Nicholas Forbes, Diana Sayre, Susan Bleckley, Danae Fayard, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett-Smithey, and Marion Ford.
(Absent) Lori Livingston

Verification of a Quorum Present: A Quorum is present.

Adoption of Agenda as Presented: Agenda was adopted.

Reading of Minutes of Last Meeting: There were no objections to dispensing with the reading of the minutes.

Reports of Officers:

President (Nicholas Forbes): AKC Board of Directors accepted Sandy Schumacher as Club Delegate at their meeting on October 9-10, 2023.

Vice-President (Diana Sayre):

Treasurer (Lori Livingston): see attached.

Corresponding Secretary (Susan Bleckley):

Recording Secretary (Danae Fayard):

Delegate to the AKC Report (Sandy Schumacher):

Reports of Committees:

2023 PCA SE Regional Specialty Show Chair's Report (Karen Byrd):

2024 PCA National Specialty Show Chair's Report (Karen Byrd): As of yesterday, I finally have information and a recommendation for a show secretary for our 2024 National Specialty.

I have spoken with AKC about our club hiring a company to do a show package for us and for Nicholas and I to do the onsite part of the job. They have assured me that we can do that if we wish. Doing this ourselves will save the club a minimum of \$2,000 when travel, hotel, meals, and daily fees are considered.

I have quotes from three different show secretaries:

BaRay

Executive Dog Shows

DOGZIBIT

I compared the charges for the following based on 700 entries, which is approximately the total number of entries we had in VA in 2023:

Entries

Event Fees

Base Fees

Premium List/page

Catalog/page

Armbands

Acknowledgments

This is what I found:

BaRay - \$4940

Executive Dog Shows - \$6,600

DOGZIBIT - \$4,010

I recommend DOGZIBIT based on these findings.

Another matter I want to present to you is the idea of having another (3rd) regional show on Monday, May 27th. I have spoken to the hotel, and they will allow it. I spoke with Damien Mitchell with AKC, and she ran the events for that week within 200 miles of our show. There are two clubs having all breed shows, one on Monday and one on Saturday. We will have to get permission from those clubs to host our event but Damien all but assured me that would not be a problem. She has outlined how I should go about doing that.

I have a judge Shelly Hennessy who is available that day and is willing to do it for \$100 plus one-night hotel and driving expenses. She lives in Ohio not far away. Obviously, the third regional will bring us added revenues with minimal expenses which we certainly can always use.

That's all I have for this time. I am hopeful that you will approve these items so that we may move on to other plans for this show.

2024 PCA National Specialty Agility Trials Chair (Linda Repphun):

2024 PCA National Specialty Obedience and Rally Trials Chairs (Candy Janke and Jolene Roudebush):

AKC Gazette Columnist Chair (Open):

PCA Benevolent Committee Chair(s) (Art and Nancy Hattan):

PCA C&BL Revision Recommendations Committee Chair (Open):

PCA Companion and Performance Events Committee Chair (Candy Janke): We are taking the applications for the versatility certificates. These applications need to be in by the end February.

PCA Genetics Research Committee Chair (Blair Hooser):

PCA Historian (Tracy Burdick):

PCA Judges' Education Committee Chair (Angela Pickett):

PCA Juniors' Committee Chair (Tegan Stone Jaworski):

PCA National Specialty Site Search and Event Negotiations Chair (Open):

PCA Medallions and Club Pins Committee Chair (Anita Wright): Sent Supported Entry Medallions to Sandy Vaillancourt and Carol Lauren Schmidt.

PCA Members Education Committee (Open):

PCA Membership Committee Chair (Open):

PCA Phalène Committee Chair (Kim Segar Barbolini): Donations for all prizes for the Phalène match in May 2024 have been secured. Marcy Wyrens and myself are discussing possible candidates for judging the Phalène match as well. We may be

short a few ribbons needed for the 2024 Phalène match so we will take inventory of what we have remaining and place an order by the end of this year if need be.
PCA Top Producer Awards Chair (Tracy Burdick):
PCA Top Club Awards Chair (Nicholas Forbes): Nothing to report until 2024.
PCA AKC New Titles Chair (Paula Botwinick):
PCA AKC Stud Books Chair (Elyse Vandermolen):
PCA Webmaster (Nicholas Forbes) – The website is up and running.

Election of New Members: None at this time.

Unfinished Business:

There is currently no Unfinished Business.

New Business (Suggested Motions or Similar):

1. Diana Sayre moved that the Board approve the request for a Supported Entry at the Ann Arbor Kennel Club's All Breed Dog Show to be held on July 6, 2024, at Monroe County Fairgrounds, 3775 S Custer Road, Monroe, Michigan 48161. The motion was seconded by Marion Ford. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Danae Fayard, Marion Ford, Tegan Jaworski, Cheslie Pickett-Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
2. Diana Sayre moved that the Board approve the Patriot Papillon Club's requests to hold Independent Specialties on Friday, August 16, 2024, and Friday, August 15, 2025, to be held at Collinswood K9 Services, 81 West Street, Auburn, Massachusetts 01501. The motion was adopted. The motion was seconded by Georgianna Renouard.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett-Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
3. Marion Ford moved that the Board approve the Sunshine State Papillon Club's request to hold a Concurrent Specialty with St Petersburg Dog Fanciers Association on Saturday, June 15, 2024, to be held at Florida State Fairgrounds, 4800 N US Highway 301, Tampa, Florida 33610. The motion was seconded by Susan Bleckley. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett-Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
4. Susan Bleckley moved that the Board approve the Papillon Club of the Carolina's request to hold a Designated Specialty to be held with The Greater Hickory Kennel Club on Saturday, July 13, 2024, at Cabarrus Arena and Event Center, 4751 Highway 49 N, Concord, North Carolina 28025. The motion was seconded by Georgianna Renouard. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett-Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes

5. Susan Bleckley moved that the Board approve the request for a Supported Entry at the Marion Kennel Club's All Breed Dog Show to be held on Saturday, November 04, 2023, at Allen County Coliseum & Exposition Center, 4000 Parnell Avenue, Fort Wayne, Indiana 46805. The motion was seconded by Diana Sayre. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett-Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes
6. Susan Bleckley moved that the Board approve the Arizona Papillon Club's request to hold two Independent Specialties on Friday, March 01, 2024, at Arizona State Fairgrounds, 1826 W McDowell Road, Phoenix, Arizona 85007. The motion was seconded by Marion Ford. The motion was adopted.
 - a. Voted Yes: Diana Sayre, Susan Bleckley, Danae Fayard, Marion Ford, Tegan Jaworski, Georgianna Renouard, Cheslie Pickett-Smithey
 - b. Voted No:
 - c. Abstained: Nicholas Forbes, Georgianna Renouard

Next Meeting Date and Time: 9:00 PM EDT, November 29, 2023.

Adjournment – The meeting was adjourned at 9:50 PM EDT, October 25, 2023.



Treasurer's Report for period ending 09/30/23

Income

Total Income for September was \$2,091.68 which includes the following:

Entry Fee Reimbursement from Ann Arbor KC of \$31.00

Membership Dues of \$478.79

Donation of \$50.00 to Genetics

Interest Income of \$1,209.78 for the Savings Account

Interest Income of \$28.58 for the Phalene Savings Account

Interest Income of \$293.53 for the Genetics Savings Account

Expense

Total Expenses for September were \$572.37 which includes the following:

AKC Application Fees for Agility Events - \$300.00

Medallion Sponsorship for the AKC National Championship - \$215.00

Miscellaneous costs incurred include PayPal operating fees of \$4.26, \$18.11 for Go Daddy (monthly) and \$35 for Cognito Forms (monthly).

Notes

- John Fogle, CPA at R.D. Hoag & Associates, LLC is currently working on the financial review for fiscal year ending 12/31/22. He sent a list of open items on 10/6/23 which I am reviewing and will forward responses to him this week. The financial review and tax return should be complete by the end of October.
- The Profit and Loss Report now includes a column for the MTD activity as well as a column for the YTD.

Papillon Club of America, Inc.

Profit and Loss

September 2023

	TOTAL	
	SEP 2023	JAN - SEP, 2023 (YTD)
Income		
5025 - Inventory for Sale		84.23
5040 - PCA Parent Club events		
2023 Awards Banquet		3,435.74
Entry Fees for Supported Event	31.00	31.00
Total 5040 - PCA Parent Club events	31.00	3,466.74
5210 - Membership Income		
5211 - Membership Dues	478.79	2,930.58
5212 - Breeders List		15.00
5214 - Dues/Breeders List		165.44
Total 5210 - Membership Income	478.79	3,111.02
5310 - Interest Income	1,209.78	3,079.31
5310 - Interest Income - Phalene account	28.58	63.19
Total 5310 - Interest Income	1,238.36	3,142.50
5320 - Genetics Donation Income		800.00
2023 - Genetics Raffle		4,800.00
5323 - Genetics - Other Income	50.00	50.00
5324 Genetics-Interest Income	293.53	671.23
Total 5320 - Genetics Donation Income	343.53	6,321.23
5903 2023 National Specialty Income		
2023 Advertisements		970.00
2023 Agility Entries		9,441.00
2023 Catalog Sales		1,066.00
2023 National Reserved Seating Income		7,675.29
2023 National Trophy Income		6,644.02
2023 Photos		2,880.00
2023 Raffle		3,462.00
2023 Show Entries		27,147.00
2023 Top 20		2,430.00
2023 Vendor Booths		800.00
Total 5903 2023 National Specialty Income		62,515.31
Donations		2,542.30
Phalene		
2023 Phalene Raffle		705.00
Total Phalene		705.00
Total Income	\$2,091.68	\$81,888.33
GROSS PROFIT	\$2,091.68	\$81,888.33

Papillon Club of America, Inc.

Profit and Loss

September 2023

	TOTAL	
	SEP 2023	JAN - SEP, 2023 (YTD)
Expenses		
6400 Parent Club Events		
2023 Awards		745.15
2023 Awards Banquet		5,933.30
AKC Application Fee		15.00
Total 6400 Parent Club Events		6,693.45
6404 2023 National Specialty Expense		465.00
2023 Agility Facility		4,517.23
2023 Agility Hospitality		864.88
2023 Agility Judge		2,526.68
2023 Agility Recording Fees		2,818.00
2023 Agility Trial Secretary		1,711.92
2023 Agility Trophies		9,054.04
2023 AKC Event Fees		2,268.00
2023 Ballroom Supplies		4,289.10
2023 Bathing Station		163.42
2023 Food & Beverage		5,139.27
2023 Hospitality		760.30
2023 Hotel Rooms & RV Parking		18,440.47
2023 National Apparel		880.00
2023 National Catalogs		946.50
2023 National Judge		422.40
2023 Obedience Judge		165.72
2023 Rally Trophies		1,817.51
2023 Reserved Seating		1,220.85
2023 Secretary Expenses		531.96
2023 Secretary Fee - National		1,236.00
2023 Secretary Fee - Obed/Rally		64.00
2023 Show Chair Gifts		253.07
2023 Sweepstakes		931.10
2023 Top 20 Expense		1,552.99
2023 Trophies		2,067.44
2023 Vendor Booth Supplies		75.00
Total 6404 2023 National Specialty Expense		65,182.85
6405 2024 National Specialty Expense		
2024AKC Event Application	300.00	300.00
Total 6405 2024 National Specialty Expense	300.00	300.00
7040 - PCA Regional Specialties Expense		4,715.88
2023 Regional Judges		1,393.35
2023 Secretary Fee - Regionals		1,676.00
Total 7040 - PCA Regional Specialties Expense		7,785.23

Papillon Club of America, Inc.

Profit and Loss

September 2023

	TOTAL	
	SEP 2023	JAN - SEP, 2023 (YTD)
7540 - Legal and Professional Fees		1,024.38
8110 - Supplies		77.93
8140 - Postage, Shipping and Delivery		424.02
8210 - Dues and Subscriptions		24.50
8220 - Bank Charges		56.00
8520 - Insurance Expense		2,258.00
8600 - Business Expense	53.11	420.87
8650 - Business-Taxes		224.98
Total 8600 - Business Expense	53.11	645.85
AKC National Championship Medallion sponsorship	215.00	215.00
PayPal Operating - Fees	4.26	7.54
Total Expenses	\$572.37	\$84,694.75
NET OPERATING INCOME	\$1,519.31	\$ -2,806.42
NET INCOME	\$1,519.31	\$ -2,806.42

Papillon Club of America, Inc.

Balance Sheet

As of September 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking-Operating Nextier (2261306878)	11,186.57
1001 Savings-Operating Nextier (2261500793)	115,175.78
Benevolent Fund-Nextier-Restricted	3,816.96
Education Fund-Restricted	30.00
Junior Showmanship Award-Restricted	25.00
Primer Fund-Nextier-Restricted	15,230.10
Total 1001 Savings-Operating Nextier (2261500793)	134,277.84
1007 Phalene Savings- Nextier (2261500942)	3,129.04
1008 Genetics Savings-Nextier (2261500801)	31,780.09
1010 -Pay-Pal Account-Operating	878.79
Total Bank Accounts	\$181,252.33
Other Current Assets	
1410 - Inventory	0.00
1420 - Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$181,252.33
Other Assets	
1500 - Other	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$181,252.33
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 - Unrestricted - General Operating	48,408.16
3001 - Opening Balance Equity	0.00
3100 - Temporarily Restricted	0.00
3045 Temporarily Restricted Fund-Phalene	2,266.30
3105 Temporarily Restricted-Term Deposits	90,538.99
3106 Temporarily Restricted-Education	103.39
3110 - Temporarily Restricted - Genetics	27,597.15
3130 - Temporarily Restricted -Primer	15,337.12
3140 - Temporarily Restricted - Benevolent Fund	4,518.97
Total 3100 - Temporarily Restricted	140,361.92
3900 - Retained Earnings	-4,711.33
Net Income	-2,806.42
Total Equity	\$181,252.33
TOTAL LIABILITIES AND EQUITY	\$181,252.33