



The Papillon Club of America, Inc.  
Board Meeting Minutes for 01 March  
2023

Nicholas Forbes, Called the Meeting to Order at 9:05 PM EDT.

Roll Call (Members in Attendance): Nicholas Forbes, Diana Sayre, Susan Bleckley, Georgianna Renouard, Tegan Jaworski, Cheslie Picket-Smithey, and Marion Ford  
(Members Absent): None

Verification of a Quorum Present: A quorum is present

Adoption of Agenda as Presented: No Objections.

Reading of Minutes of Last Meeting: There were no objections to dispensing with the Reading of the Minutes.

Reports of Officers:

President: Not at this time.

Vice-President (Diana Sayre): Welcome everyone to the new Board.

Treasurer (Currently Vacant): Former Treasurer's February Report attached.

Corresponding Secretary (Susan Bleckley): There are no new Member Applications for March and there are five second applicants that will be voted on towards the end of the month.

Recording Secretary (Currently Vacant):

Delegate to the AKC Report (Sandy Schumacher):

Reports of Committees:

2023 PCA National Specialty Show Chair's Report: See attachment

2023 PCA Regional Specialty Show Chair's Report:

2023 PCA Regional Specialty #2 Show Chair's Report:

2023 PCA Regional Specialty #3 Show Chair's Report:

2023 PCA National Specialty Agility Trials Show Chair's Report:

There are currently no other Committee Chair's appointed by the incoming Board at this time. The following Committee Assignments are open.

AKC Gazette Columnist Chair (Open)

PCA Benevolent Committee Chair(s) (Open)

PCA C&BL Revision Recommendations Committee Chair (Open)  
PCA Companion and Performance Events Committee Chair (Open)  
PCA Genetics Research Committee Chair (Open)  
PCA Historian (Open)  
PCA Judges' Education Committee Chair (Open)  
PCA Juniors' Committee Chair (Open)  
PCA National Specialty Site Search and Event Negotiations Chair (Open)  
PCA Medallions and Club Pins Committee Chair (Open)  
PCA Members Education Committee (Open)  
PCA Membership Committee Chair (Open)  
PCA Phalène Committee Chair (Open)  
PCA Top Producer Awards Chair (Open)  
PCA Top Club Awards Chair (Open)  
PCA Webmaster (Open)

Election of New Members (appeals from the Board of Directors): None at this time.

Unfinished Business:

There is no Unfinished Business currently.

New Business (Suggested Motions or Similar):

1. Diana Sayre moved that the Board appoint Lori Livingston to the position of Treasurer. The motion was seconded. The Motion was adopted.
  - a. Voted Yes: Diana Sayre, Susan Bleckley, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, Marion Ford, and Nicholas Forbes
  - b. Voted No:
  - c. Abstained:
2. Diana Sayre moved that the Board appoint Danae Fayard to the Position of Recording Secretary. The motion was seconded. The motion was adopted.
  - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, Marion Ford, and Nicholas Forbes
  - b. Voted No:
  - c. Abstained:
3. Georgianna Renouard moved that the Officers and Directors of PCA's Board authorize the Treasurer to pay all usual and ordinary operating costs without further approval from the Board. The motion was seconded. The motion was adopted.
  - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes

4. Susan Bleckley moves that the Board appoint Nicholas Forbes as Webmaster and that he be charged with maintenance of the Club's Website. The Webmaster shall request of the Board any funds that may be deemed necessary to achieve this charge prior to committing or expending any funds. The motion was seconded. The motion was adopted.
  - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes
5. Diana Sayre moved that the Board appoint Angela Pickett as Chair of the Judges' Education Committee, including Mentors, and that they be authorized to select their own Committee Members. The Committee is charged with using our Breed Standard and Board approved educational materials to educate the judging and mentor community on our Breed. The Committee shall request of the Board any funds that may be deemed necessary to achieve this charge prior to committing or expending any funds. The motion was seconded. The motion was adopted.
  - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes
6. Susan Bleckley moved that the Board appoint Tegan Jaworski as Chair of the Juniors' Committee and that she be authorized to select her own Committee Members. The Committee is charged with proposing activities that will enhance Junior Membership in the Club as well as encourage new Junior Membership. The Committee shall request of the Board any funds that may be deemed necessary to achieve this charge prior to committing or expending any funds. The motion was seconded. The motion was adopted.
  - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes
7. Georgianna Renouard moved that Elyse Vandermolen be authorized to receive from AKC the AKC's Papillon Stud Books and that she be charged with forwarding the Stud Books to those who meet AKC's Requirements for receipt of said Stud Books. The motion was seconded. The motion was adopted.
  - a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:

- c. Abstained: Nicholas Forbes
8. Susan Bleckley moved that the Board appoint Candy Janke as Chair of the Companion Animal and Performance Events Committee, and that they be authorized to select their own Committee Members. The Committee is charged with proposing activities and events that will enhance Papillon companion and performance events and activities in the Club as well as encourage new Membership. The Committee shall request of the Board any funds that may be deemed necessary to achieve this charge prior to committing or expending any funds. The motion was seconded. The motion was adopted.
- a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes
9. Marion Ford moved that the Board appoint Karen Byrd as the 2023 PCA National Specialty Show Chair, as well as Chair of the three associated PCA Regional Specialties, and that she be authorized to select her own Committee Members. The Committee shall request of the Board any necessary funds that may be deemed necessary to achieve this charge prior to committing or expending any funds which may be done through the Budgetary process. The motion was seconded. The motion is adopted.
- a. Voted Yes: Diana Sayre, Lori Livingston, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes, and Susan Bleckley
10. Diana Sayre moved that the Board appoint Beth Abate as the 2023 PCA National Specialty Agility Trials Chair and that she be authorized to select her own Committee Members. The Committee shall request of the Board any necessary funds that may be deemed necessary to achieve this charge prior to committing or expending any funds which may be done through the Budgetary process. The motion was seconded. The motion was adopted.
- a. Voted Yes: Diana Sayre, Lori Livingston, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes, and Susan Bleckley
11. Diana Sayre moves that Kim Segar Barbolini be appointed as the Chair of the Phalène Committee and that she is authorized to select her own Committee Members. The Committee is charged with reporting their findings and recommendations to the Board. The Committee shall request of the Board any funds that may be deemed necessary to achieve this charge that are more than ten percent of the Phalène Restricted Account balance per year, prior to committing or expending any funds. The motion was seconded. The motion was adopted.

- a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes.
12. Susan Bleckley moved that Tracy Burdick be appointed as the Chair of the Top Producers Awards Committee and that she is authorized to select her own Committee Members. The Committee is charged with reporting their findings and recommendations to the Board. The Committee shall request of the Board any funds that may be deemed necessary to achieve this charge, prior to committing or expending any funds. The motion was seconded. The motion was adopted.
- a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes.
13. Diana Sayre moves that Tracy Burdick be appointed as the PCA Club Historian and that she is authorized to select her own Committee Members. The Committee is charged with reporting their findings and recommendations to the Board. The Committee shall request of the Board any funds that may be deemed necessary to achieve this charge, prior to committing or expending any funds. The motion was seconded. The motion was adopted.
- a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes.
14. Diana Sayre moved that Nicholas Forbes be appointed as the Chair of the Top Club Awards Committee and that he is authorized to select her own Committee Members. The Committee is charged with reporting their findings and recommendations to the Board. The Committee shall request of the Board any funds that may be deemed necessary to achieve this charge, prior to committing or expending any funds. The motion was seconded. The motion was adopted.
- a. Voted Yes: Diana Sayre, Lori Livingston, Susan Bleckley, Danae Fayard, Georgianna Renouard, Tegan Jaworski, Cheslie Pickett-Smithey, and Marion Ford.
  - b. Voted No:
  - c. Abstained: Nicholas Forbes.

Next Meeting Date and Time: 9:00 PM EDT, Thursday, March 23, 2023

Adjournment – The meeting was adjourned at 11:04 PM EDT, Wednesday, March 01, 2023

# Papillon Club of America, Inc.

Profit and Loss  
January 1 - February 21, 2023

|                                      | TOTAL        |
|--------------------------------------|--------------|
| Income                               |              |
| 5040 - PCA Parent Club events        | -1,850.78    |
| 5210 - Membership Income             |              |
| 5211 - Membership Dues               | 694.85       |
| 5214 - Dues/Breeders List            | 165.44       |
| Total 5210 - Membership Income       | 860.29       |
| 5320 - Genetics Donation Income      | 350.00       |
| Total Income                         | \$ -640.49   |
| GROSS PROFIT                         | \$ -640.49   |
| Expenses                             |              |
| 6404 2023 National Specialty Expense | 70.00        |
| 7540 - Legal and Professional Fees   | 756.16       |
| 8210 - Dues and Subscriptions        | 24.50        |
| 8520 - Insurance Expense             | 1,661.00     |
| 8600 - Business Expense              | 169.00       |
| 8650 - Business-Taxes                | 224.98       |
| Total 8600 - Business Expense        | 393.98       |
| Total Expenses                       | \$2,905.64   |
| NET OPERATING INCOME                 | \$ -3,546.13 |
| NET INCOME                           | \$ -3,546.13 |

# Papillon Club of America, Inc.

Balance Sheet  
As of February 21, 2023

|                                                   | TOTAL               |
|---------------------------------------------------|---------------------|
| <b>ASSETS</b>                                     |                     |
| Current Assets                                    |                     |
| Bank Accounts                                     |                     |
| 1000 Checking-Operating Nextier (2261306878)      | 4,944.38            |
| 1001 Savings-Operating Nextier (2261500793)       | 127,096.47          |
| Benevolent Fund-Nextier-Restricted                | 3,816.96            |
| Education Fund-Restricted                         | 30.00               |
| Junior Showmanship Award-Restricted               | 25.00               |
| Primer Fund-Nextier-Restricted                    | 15,230.10           |
| Total 1001 Savings-Operating Nextier (2261500793) | 146,198.53          |
| 1002 -Citizens Checking (Operating-0828)          | 0.00                |
| 1003 - Hills Bank-Operating                       | 0.00                |
| 1004 -Citizens Operating Savings (0011)           | 0.00                |
| 2021 National Specialty (Restricted)              | 0.00                |
| Benevolent Fund (Restricted)                      | 0.00                |
| Total 1004 -Citizens Operating Savings (0011)     | 0.00                |
| 1005 - Hills Bank-Genetics                        | 0.00                |
| 1006 Money Market- restricted Genetics (9994)     | 0.00                |
| 1007 Phalene Savings- Nextier (2261500942)        | 2,360.85            |
| 1008 Genetics Savings-Nextier (2261500801)        | 25,508.86           |
| 1009 Citizens Restricted Phalene Savings (0302)   | 0.00                |
| 1010 -Pay-Pal Account-Operating                   | 0.00                |
| Total Bank Accounts                               | \$179,012.62        |
| Other Current Assets                              |                     |
| 1100 -Term Deposits (Restricted)                  | 0.00                |
| 1410 - Inventory                                  | 1,500.00            |
| 1420 - Undeposited Funds                          | 0.00                |
| Total Other Current Assets                        | \$1,500.00          |
| Total Current Assets                              | \$180,512.62        |
| Other Assets                                      |                     |
| 1500 - Other                                      | 0.00                |
| Total Other Assets                                | \$0.00              |
| <b>TOTAL ASSETS</b>                               | <b>\$180,512.62</b> |
| <b>LIABILITIES AND EQUITY</b>                     |                     |
| Liabilities                                       |                     |
| Total Liabilities                                 |                     |
| Equity                                            |                     |
| 3000 - Unrestricted - General Operating           | 48,408.16           |
| 3001 - Opening Balance Equity                     | 0.00                |

## 2023 Papillon Club of America National Specialty Current Show Report 3/1/23

### Judges:

Monday, May 22 – Obedience/Rally Judge Lynn Currie

Regional 1 Specialty – David Fitzpatrick

Tuesday, May 23 - Regional 2 Specialty – Dr. Albert Bianchi

Wednesday, May 24 – Regional 3 Specialty -Michael Canalizo

Thursday, May 25 – Sweepstakes – Marion Ford

Friday May 26 & Sat. May 27 – Angela Pickett

### Events:

Annual Board Meeting – Nicholas Forbes and Board

Annual Membership Meeting – PCA Board

Genetics – Sandy Schumacher

Phalene Match:

Kim Barbolini, chair

Tracy Burdick, judge

Judges Education – Angela Pickett

Fun Match – Georgianna Renouard

### Requested Time and Date:

Thursday Afternoon

Thursday around 5 or 6

Friday 1 hr after judging

### Committees:

Welcome Party – Tegan & Co. Monday May 2 - night

Awards Banquet – Tegan & Co.

Hospitality – Tegan & Co.

Top 20 – Tegan & Co.

Trophies – Diana Sayer, Danni Peterson, Darcy Ahlers

Trophy Donations – Shane Spinner

Reserved Seating – Lori Livingston

Auctions and Raffles – Kathy Patterson

RV Parking – Dan Hoffman

Ribbons – Diana Sayre

### Hotel Updates:

I have contacted the hotel about waving our requirement to have plastic on the floor based on photos I have of six other specialties held there within the last year where there was no plastic visible on the floors.

Current Room Count as of Feb 27: 433 of 616 in contract

### Additional Comments:

We need to address the ring gate situation. Kevin has said he will get the ring gates that he has to the show; however, we need to make sure there is a way for that to happen.

Hospitality will be held in the Main Building. Most guest rooms are in a separate building.

Regards,

Karen Byrd