



The Papillon Club of America, Inc.  
Board Meeting  
May 30, 2019

President, Nicholas Forbes, called meeting to order at 8:04 AM CDT

**Members in attendance:** Nicholas Forbes, Lou Ann King, Kay Strohen, Beth Gray, Diana Sayre, Carrie Blair, Carol Ochs, Marcy Wyrens, and Mary Keith Welch.

**Absent:**

**There is a quorum.**

**Agenda was adopted.**

**Last meeting minutes were approved via email.**

**President –**

Diana Sayre moved that the Board authorize the President to sign the Hodges 2019 National Specialty Rosette order in the amount of \$3,357.66 and that the Treasurer be authorized to pay for the order. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Carrie Blair.

Voted No:

Abstained: Nicholas Forbes

Carol Ochs moved that the Board approve the purchase of 120 assorted box lunches from the 2019 National Specialty Host Hotel in Tulsa, Oklahoma at a cost of \$4,200.00, to be made available as complimentary to our Members that are present on May 31, 2019 for lunch during the Parade of New Title Holders and Rescue Parade exhibition. Non-Members may purchase box lunch vouchers at a cost of \$15.00 each based on availability on a first-come first-served basis after Members have claimed their lunch vouchers. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Carol Ochs, Diana Sayre, and Carrie Blair.

Voted No:

Abstained: Nicholas Forbes, and Mary Keith Welch.

Diana Sayre moved that the President be authorized to spend up to \$125.00 for the usual and customary Awards Banquet expenses and the Treasurer be authorized to pay any related invoices. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Carrie Blair.

Voted No:

Abstained: Nicholas Forbes

Diana Sayre moved to Amend the motion adopted at the May 07, 2019 Board Meeting regarding the PCNC Independent Specialties to replace the date of Friday, January 1, 2020 with the date of Friday, January 31, 2020. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Carrie Blair.

Voted No:

Abstained: Nicholas Forbes, and Lou Ann King.

**Vice-President**—Not at this time.

**Treasurer**—See attached.

**Corresponding Secretary**—Welcome new members, see below.

**Recording Secretary**—Currently we have 508 members. I am getting some

MailChimp emails that are jumping back, some because it's not a valid email, some because once the email is sent it says the mailbox of the recipient is full. I had 2 unsubscribe from the MailChimp emails in the last week.

#### **Reports of Committees:**

Delegate to the AKC (Arlene Czech) —None at this time.

2019 PCA National Specialty (Tammy Tackett) — None at this time.

2020 PCA National Specialty (TBA) -.

AKC Gazette Columnist (Roseann Fucillo) —None at this time.

Archivist (Open) —.

Benevolent Committee (Art and Nancy Hattan) —None at this time.

C&BL Revision Recommendations Committee (Nicholas Forbes) — None at this time.

Companion Events Committee (Candy Janke) — None at this time.

Genetics Research Committee (Andi Meloon) — None at this time.

Hall of Fame — AKC New Titles (Nicholas Forbes) — None at this time.

Hall of Fame — Top Club Awards Committee (Nicholas Forbes) - None at this time.

Hall of Fame — Top Producers Awards Committee (Tracy Burdick) — None at this time.

Historian (Open) —.

Illustrated Standard Committee (Charlotte McGowan) — None at this time.

Judges' Education Committee (Lou Ann King) — It has been a busy year. December

Papillons were held to the AKC Judges Institute with over 35 attendees. The approved materials were formatted and put into a spiral booklet, which present

a much more professional look. It was very well received. Thank you to the individuals who brought dogs for the hands on. The mentors met on Tuesday evening to discuss possible other materials, including a checklist for judges. There are 5 people signed up for our seminar this Thursday. Papillons have been invited to present at the Rose City cluster in Oregon in January 2020.

Juniors Committee (Marcy Wyrens) –None at this time.

Medallions and Club Pins (Anita Wright) –None at this time.

Members' Education Committee (Open) –.

Membership Committee (Beth Gray) –None at this time.

PapTalk Editor (Open) –.

Phalène Committee (Janis McLaren) –None at this time.

Specialty Site Search and Event Negotiations Committee (Carol Ochs) – None at this time.

Standing Finance Committee (Karen Murad) – None at this time.

Web Content Committee (Kay Strohen) – None at this time.

Web Master, Acting (Nicholas Forbes) – None at this time.

Unfinished business - None.

Welcome new members: Kim Sheehan, Nancy Muller, Erin Matern, Beth Abate, Vickie Eckstein, Jessica Rivera, and Alexandra Rivera.

New business –

Marcy Wyrens moved that the Board ratify the motions written under the President's report that were adopted via E-mail. Seconded. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, Lou Ann King, and Carrie Blair

Voted No:

Abstained: Nicholas Forbes.

Marcy Wyrens made a motion to appoint Erin Matern as the Show Chair for the 2020 National Specialty in Des Moines, IA. Seconded. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, Lou Ann King, and Carrie Blair

Voted No:

Abstained: Nicholas Forbes.

Carol Ochs made a motion to sell the National Catalogs for the 2019 National Specialty in Tulsa, OK for \$25.00. Seconded. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, Lou Ann King, and Carrie Blair

Voted No:

Abstained: Nicholas Forbes.

Carol Ochs made a motion to support the 2019 AKC National Championship Show, the AKC Obedience Classic, and the AKC Agility Invitational, for AKC Parent Club

Sponsored Medallions and authorizing the Treasurer to pay \$215.00 in support of this program. Seconded. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Carrie Blair, Nicholas Forbes, and Lou Ann King.

Voted No:

Abstained:

The Board Meeting was Recessed at 8:34 AM CDT until June 1, 2019 at ~ 1 hour after Breed photographs are finished.

Meeting readjourned at 3:47 PM CDT June 1, 2019.

**Members in attendance:** Nicholas Forbes, Lou Ann King, Kay Strohen, Beth Gray, Diana Sayre, Carrie Blair, Carol Ochs, Marcy Wyrens, and Mary Keith Welch.

There is a quorum.

Beth Gray made the motion that the Board ratify the verbal decision for an open bar during the Top 25 Celebration for an amount not to exceed \$1,500.00. Seconded. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, Lou Ann King, Carrie Blair and Nicholas Forbes.

Voted No:

Abstained:

The Board ratified their verbal decision to give 100% of PCA's net proceeds from the 50/50 Raffle to the Oklahoma Alliance for Animals organization to assist in the relief of animals affected by the recent floods and tornadoes. Seconded. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, Lou Ann King, Carrie Blair and Nicholas Forbes.

Voted No:

Abstained:

Lou Ann King made a motion to authorize the President to expend a reasonable amount of money to have the National Specialty Top 19 Rosettes and Crufts qualification certificates shipped in appropriate shipping boxes to those that won PCA's Top Awards and authorize the Treasurer to pay the invoices. Seconded. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, Lou Ann King, Carrie Blair and Nicholas Forbes.

Voted No:

Abstained:

Lou Ann King made a motion that Marion Ford be appointed as Chair of the Members' Education Committee and that she be authorized to select her own

committee. The Committee is charged with using our Breed Standard and Board approved educational materials to educate the membership on our Breed. The Committee shall request of the Board any necessary funds that may be deemed necessary to achieve this charge prior to committing or expending any funds. Seconded. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, Lou Ann King, and Carrie Blair

Voted No:

Abstained: Nicholas Forbes.

Carrie Blair made a motion that all committee Chairs, that have restricted fund access, effective July 1, 2019 shall submit a budget for Board review and potential approval prior to the expenditure of any funds. The Chair shall be authorized to spend up to Board approved line item budget amounts without further approval from the Board and all prior expenditure authorizations are hereby revoked. Seconded. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, Lou Ann King, Carrie Blair and Nicholas Forbes.

Voted No:

Abstained:

Kay Strohen moved that Tracy Burdick be appointed as Club Historian and that she be charged with reviewing the Club's Webpages dealing with Club History and reporting back to the Board her recommendations for improvement. The Historian shall request of the Board any necessary funds that may be deemed necessary to achieve this charge prior to committing or expending any funds. Seconded. Motion was adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Carrie Blair, Nicholas Forbes, and Lou Ann King.

Voted No:

Abstained:

Next Board meeting will be on Tuesday, June 25, 2019 at 9:00 PM EDT.

Meeting adjourned at 4:48 pm CDT.

**Treasurer's Report-May 7, 2019 to May 24, 2019****Cash and Cash Equivalents:**

|                                          |           |                   |
|------------------------------------------|-----------|-------------------|
| Checking Account-Operations              | \$        | 85,192.50         |
| Pay Pal Account                          |           | -                 |
| Certificates of Deposit-2.61%-02/23/2020 |           | 87,034.74         |
| <b>Total Cash and Cash Equivalents</b>   | <b>\$</b> | <b>172,227.24</b> |

**Fund Balances:**

|                                            |           |                   |
|--------------------------------------------|-----------|-------------------|
| Temporarily Restricted:                    |           |                   |
| Genetics                                   | \$        | 32,494.50         |
| Benevolent                                 |           | 2,847.16          |
| Education Fund (Formerly Special Projects) |           | 15,048.34         |
| General-Unrestricted                       |           | 121,837.24        |
| <b>Total of Funds</b>                      | <b>\$</b> | <b>172,227.24</b> |

**Operating Account Income:**

|                               |           |                 |
|-------------------------------|-----------|-----------------|
| Genetics Donations            | \$        | 250.00          |
| Education Fund Doinations     |           | 74.30           |
| Interest Income               |           | 19.74           |
| 2019 National-Banquet         |           | 1,558.00        |
| -Reserved Seating             |           | 800.00          |
| -Trophy Donations             |           | 3,345.00        |
| <b>Total Operating Income</b> | <b>\$</b> | <b>6,047.04</b> |

| <b><u>Treasurer's Report-May 7, 2019 to May 24, 2019-Continued</u></b> |  |  |  |    |                  |
|------------------------------------------------------------------------|--|--|--|----|------------------|
|                                                                        |  |  |  |    |                  |
| <b>Operating Account Expenses:</b>                                     |  |  |  |    |                  |
|                                                                        |  |  |  |    |                  |
| Annual Meeting                                                         |  |  |  | \$ | 823.51           |
| Genetics Expense                                                       |  |  |  |    | 181.43           |
| Stationary and Printing-Roster                                         |  |  |  |    | 2,187.11         |
| 2019 National- AM Food and Beverage                                    |  |  |  |    | 842.79           |
| - AV Equipment-Top 25                                                  |  |  |  |    | 1,372.52         |
| - AV Equipment-National                                                |  |  |  |    | 544.97           |
| - AV Equipment-Sweeps                                                  |  |  |  |    | 272.49           |
| - Awards Banquet                                                       |  |  |  |    | 3,569.19         |
| - Box Lunches                                                          |  |  |  |    | 4,198.31         |
| - Phalene Banquet                                                      |  |  |  |    | 659.35           |
| - Obedience                                                            |  |  |  |    | 1,039.92         |
| - Storage Office Rekey                                                 |  |  |  |    | 94.19            |
| - Top 25-Food/Bartender                                                |  |  |  |    | 1,645.88         |
|                                                                        |  |  |  |    |                  |
| <b>Total Operating Expenses</b>                                        |  |  |  | \$ | <b>17,431.66</b> |
|                                                                        |  |  |  |    |                  |
|                                                                        |  |  |  |    |                  |
|                                                                        |  |  |  |    |                  |
|                                                                        |  |  |  |    |                  |
|                                                                        |  |  |  |    |                  |
|                                                                        |  |  |  |    |                  |
|                                                                        |  |  |  |    |                  |