



The Papillon Club of America, Inc.
Board Meeting
October 9, 2018

President, Nicholas Forbes called meeting to order at 9:01 PM EDT

Members in attendance: Nicholas Forbes, Lou Ann King, Kay Strohen, Beth Gray, Diana Sayre, Jack Sirkoch, Carol Ochs, Mary Keith Welch and Marcy Wyrens.

There is a quorum.

Agenda was adopted via email.

Minutes of last meeting were approved via email.

Reports of Officers:

President

Lou Ann King moved that the Board authorize the Treasurer to sign the Club's IRS form 8879-EO for fiscal year 2017. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Carol Ochs moved that the Board authorize the President to sign and execute the 2019 PCA National Specialty Photographer Contract with Images by Dearil.

Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Kay Strohen moved that Karen Byrd be appointed as Show Chair for the 2018 PCA SE Regional Specialty Show to be held on Friday, December 14, 2018 in conjunction with the AKC National Championship Show in Orlando, Florida. Motion was not adopted.

Voted Yes: Marcy Wyrens, Kay Strohen, Mary Keith Welch, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes, Lou Ann King, Beth Gray, and Carol Ochs.

Carol Ochs moved that the Board authorize the President to sign and execute the 2019 PCA National Specialty Rally Judge contract for Dovie Ryan. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Carol Ochs moved that the Board authorize the President to sign and execute the 2019 PCA National Specialty Obedience Judge contract for Helen Smith. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch. Motion was adopted.

Voted No:

Abstained: Nicholas Forbes.

Carol Ochs moved that the Board approve the 2019 PCA National Specialty Obedience and Rally Budget, authorizing the Treasurer to provide reimbursement for all budgeted line item expenses that are at or below the budgeted amount. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Carol Ochs moved that the Board approve the 2019 PCA National Specialty Agility budget, authorizing the Treasurer to provide reimbursement for all line item expenses that are at or below the budgeted amount. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Carol Ochs moved that the Board authorize the President to sign and execute the 2019 PCA National Specialty contract for Sharon Williams. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch. Motion was adopted.

Voted No:

Abstained: Nicholas Forbes.

Carol Ochs moved that the President be authorized to revise and sign the Obedience Judge's contract to increase the daily fee from \$175 to \$200 per day and that the revised budget be approved granting the Treasurer authority to pay

all line item expenses that do not exceed the budgeted amount. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Beth Gray moved that the Board authorize the Treasure to complete our Agreement with Marcia Schler in consideration of a \$1,000.00 payment. The Treasurer will add a note on the front of the check of "payment in full for agreed services rendered". Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes and Kay Strohen

Jack Sirkoch moved that the Board appoint Karen Byrd as Chairman of our Meet the Breed event at the 2018 AKC National Championship in Orlando. The motion is based on her plan (as detailed below), her proposed budget (attached) and contingent upon not exceeding an expenditure of \$350.00 without the approval of the PCA Board. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Beth Gray moved that the Board authorize the President to sign and execute the Canine Manners, Inc. Event Space Rental Agreement for our 2019 PCA National Specialty Agility venue. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Vice-President – Not at this time.

Treasurer –See Attached.

Corresponding Secretary –

Recording Secretary – I researched the boxes of PCA documents and have found what was needed to answer the questions regarding the Primer account.

Reports of Committees:

Delegate to the AKC (Arlene Czech) –Not at this time.

2018 PCA National Specialty (Karen Byrd) – Not at this time.

2019 PCA National Specialty (Danae Fayard and Tammy Tackett -

PCA Judges' Education Committee (Lou Ann King) – Getting ready for the presentation in Orlando, contacted the mentors to find out who will be there and willing to bring dogs for the hands-on, as well as possible ringside mentors if requested.

I received an email from one of the judges that attended the National, she has been approved to do Papillons. She was very happy with her experience at the National.

Members' Education Committee (Tracy Burdick) – Not at this time.

PCA Specialty Site Search and Event Negotiations Committee (Carol Ochs) – Not at this time.

Illustrated Standard Committee (Charlotte McGowan) – A contract has been signed with artist Darle Heck. The committee sent her photos taken from the PowerPoint for reference and are awaiting the outline drawing. Darle's travel schedule has been busy so she should be getting to it now that Montgomery weekend is over.

Genetics Chair (Andi Meloon) – Not at this time.

Phalène Committee (Janis McLaren) – On behalf of the Phalene Fanciers I would like to make a motion that the Open Class at the Phalene Fun Match be divided and therefore open for Papillons to enter the match. The reasoning behind this request is to enable Non-PCA members who are attending and learning the breed the ability to enter the Fun Match. There was an incident this past year where a person wanted to enter and was denied and felt totally rejected by all of PCA, not just the Phalene people. This left a very bad impression on her and even though she had paid for the banquet along with 2 of her friends they then did not attend our banquet. This is not the way to welcome newcomers to our breed, so I would like to open the match up to Non-members. If we divide only the open class like is done in the National show, then the Phalene Fanciers can fund that additional cost at no expense to PCA, but it could still be considered a PCA event. This then allows non-members to participate. The match is progressing, and we are deciding on the judge at this time. We have all the ribbons needed and the prizes are already decided on. Plans are for a banquet to be held again this coming year.

Juniors Committee (Marcy Wyrens) – Not at this time

Membership Committee (Jane Sirkoch) – Not at this time.

Meet the Breeds Guidelines Committee (Carol Ochs) – I am gathering information.

Standing Finance Committee (Karen Murad) – Not at this time.

Awards Committee (Tracy Burdick) – Not at this time.

Archivist/Custodian of the Hall of Fame (Tracy Burdick) – Not at this time.

PapTalk Editor (June Peterson-Crane) – Not at this time.

AKC Gazette Columnist (Roseann Fucillo) – Not at this time.

Club Historian (June Peterson-Crane) – Not at this time.

Benevolent Committee (Art and Nancy Hattan) – Have received two requests for sympathy cards to be sent. Cards were generated and mailed in the board's name. No requests pending.

Web Content Chair (Kay Strohen) – Not at this time.

Web Master (Kristen Rivera) – Not at this time.

Club Pins and Medallions (Anita Wright) – There was one pin sold in September.

Unfinished business

No unfinished business.

Election of new members

The applications for review and a vote will be sent in the next few days.

New business

Beth Gray moved that the Board ratify the motions written under the President's report that were adopted via E-mail. Seconded.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Beth Gray moved that the Board authorize a USPS mailing of Dues Renewal on or about November 1st at an estimated cost of up to \$600.00 for the required supplies and that the Treasurer be authorized to provide reimbursement after submission of the receipts. Seconded.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Lou Ann King moved that the Board authorize the Treasurer to send a check in the amount of \$4,342.49 to SSPC as their 50% share of the net proceeds as host Club of the 2018 PCA National Specialty. Seconded.

Voted Yes: Marcy Wyrens, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Lou Ann King, and Nicholas Forbes.

Carol Ochs moved that the Board approve the 2019 PCA National Specialty Agility Budget Rev C, that now includes Course Building, authorizing the Treasurer to provide reimbursement for all line item expenses that are at or below the budgeted amount. Seconded.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Lou Ann King made a motion that there will be no refunds if you double pay or pay too much, nor will it be applied to next year. Overpayments will be considered a donation to PCA's Education Fund. Seconded.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Next Meeting will be on Thursday, November 8, 2018 at 9:00 PM EST

Meeting was adjourned at 10:29 PM EDT

Treasurer's Report-September 6, 2018 to October 8, 2018

Cash and Cash Equivalents:

Checking Account-Operations	\$ 99,788.38
Pay Pal Account	-
Certificates of Deposit-1.29%-01/11/2019	66,054.31

<u>Total Cash and Cash Equivalents</u>	<u>\$ 165,842.69</u>
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Fund Balances (as revised):

Temporarily Restricted:	
Genetics	\$ 30,884.07
Benevolent	2,383.61
Special Projects	14,944.10
General-Unrestricted	117,630.91

<u>Total of Funds</u>	<u>\$ 165,842.69</u>
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Operating Account Income:

Genetics Donations	\$ 1,987.48
Interest Income	44.43
Membership Income	270.00
Other	50.00

<u>Total Operating Income</u>	<u>\$ 314.43</u>
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Operating Account Expenses:

2018-National-Equipment	\$ 651.54
Legal and Professional	1,542.63

<u>Total Operating Expenses</u>	<u>\$ 2,194.17</u>
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Papillon Club of America
Financial Report
2018 National Specialty

Income	National	Regional #1	Regional #2	S.S.P.C	Total
	\$	\$	\$	\$	\$
Agility Entries	9,915.00				9,915.00
Agility Raffle	672.00				672.00
Agility Trophy Donations	2,070.00				2,070.00
Auction Raffle	3,214.90				3,214.90
Banquet	4,251.00				4,251.00
Catalog Ads	1,385.00				1,385.00
Catalog Sales	1,320.00				1,320.00
Commemoratives	2,436.00				2,436.00
Entries	9,075.00	4,305.00	4,945.00	5,085.00	23,410.00
Phalene Banquet	857.72				857.72
Pins	745.00				745.00
Other	203.00				203.00
Reserved Seating	10,400.00				10,400.00
Top 25	1,770.00				1,770.00
Trophy Donations	7,994.62	705.00	810.00		8,554.62
Vendors	1,650.00				1,650.00
Income Totals	57,959.24	5,010.00	5,755.00	5,085.00	72,854.24

Expenses

Agility	3,122.91				3,122.91
Agility Fees	2,580.78				2,580.78
Agility Filing Fee	300.00				300.00
Agility Hospitality	503.08				503.08
Agility Judging Fees	1,175.70				1,175.70
Agility Rentals	3,100.00				3,100.00
AKC Fees	1,389.30	584.78	669.91	697.00	3,340.99
Banquet	5,813.55				5,813.55
Catalog	2,002.91	148.36	148.36	148.36	2,447.99
Commemoratives	1,719.00				1,719.00
Equipment	3,246.84				3,246.84
Gifts	225.00				225.00
Hospitality	595.44				595.44
Hotel	3,762.98	319.44	319.44	319.45	4,721.31
					0.00
Sub-total	29,537.49	1,052.58	1,137.71	1,164.81	32,892.59

Papillon Club of America
Financial Report
2018 National Specialty

	National	Regional #1	Regional #2	S.S.P.C	Total
	\$	\$	\$	\$	\$
Expenses-Continued	29,537.49	1,052.58	1,137.71	1164.81	32,892.59
Judges	1,529.39	898.55	709.36		3,137.30
OB/Rally Trophies	692.16				692.16
OB/Rally Judge	511.25				511.25
Other	78.31				78.31
Phalene Banquet	857.72				857.72
Pins	1,209.01				1,209.01
Postage	252.14	19.99	22.90	23.41	318.44
Premium List	206.37	93.97	107.64	110.02	518.00
Printing	413.75				413.75
Reserved Seating	241.53				241.53
Rosettes and Ribbons	1,135.33	474.44	474.44	656.97	2,741.18
Shipping and Delivery	513.70	282.15	222.74	227.66	1,246.25
Show Secretary	1,989.10	905.70	1,037.54	1,060.47	4,992.81
Sweep Advance	859.00				859.00
Top 25	2,976.23				2,976.23
Trophies	4,609.62	733.10	870.06		6,212.78
Welcome Party	1,662.16				1,662.16
					0.00
Expenses-Totals	49,274.26	4,460.48	4,582.39	3,243.34	61,560.47
Net Income-Totals	8,684.98	549.52	1,172.61	1,841.66	11,293.77