



The Papillon Club of America, Inc.
Board Meeting
August 8, 2018

President, Nicholas Forbes called meeting to order at 9:05 PM EDST

Members in attendance: Nicholas Forbes, Lou Ann King, Kay Strohen, Beth Gray, Diana Sayre, Jack Sirkoch, Carol Ochs, and Marcy Wyrens.

Absent: Mary Keith Welch

There is a quorum.

Agenda was adopted.

The minutes of last meeting were approved via e-mail.

Reports of Officers:

President –

Jack Sirkoch moved that the Board appoint the following Nominating Committee:

Beth Gray, Chair

Lynda Caballi-Neff, Committee Member

Cindy Martin, Committee Member

Nicole Laver-Freedman, Committee Alternate

Mary Hostetter, Committee Alternate

Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes, and Beth Gray.

Lou Ann King moved that the Board authorize the Treasurer to reimburse Cynthia Springer's expenses for the 2018 National in Orlando as follows:

\$132.98 for cleaning supplies

\$285.73 for obedience trophies (toys and judges' gifts)

\$77.39 for postage, paper towels

The motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Lou Ann King moved that the Board authorize the Treasurer to reimburse Alicia Ortega Schaefer \$515.51 for Hospitality Room Expenses incurred at the 2018 National. The motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Lou Ann King moved that the Board authorize the Treasurer to renew PCA's AKC Liability and Accident Insurance policy with Equisure, Inc. and to pay any related invoices. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Diana Sayre moved that the Board authorize the Treasurer to send a donation of \$7,500.00 from Genetics funds to Michigan State University for the restricted purpose of Dr. Simon Peterson-Jones' research into PRA and PRA2 in the Papillon breed. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Lou Ann King moved that the Board approve reimbursement of \$132.78 to the Treasurer for miscellaneous expenses including postage (Judges' Education, national, stamps, misc.), packing, paper, envelopes, and 2018 agility catering. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Lou Ann King moved that the Treasurer be authorized to reimburse Karen Byrd, 2018 Show Chair, \$969.78 for miscellaneous expenses from the 2018 National. These include printing, trophies, postage and shipping, as well as gift cards for rental of equipment. Motion was adopted.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Vice-President – Not at this time

Treasurer – See Attached

Corresponding Secretary –Not at this time.

Recording Secretary – Not at this time.

Reports of Committees:

Delegate to the AKC (Arlene Czech) – Delegates have requested a change in points for when there is no competition, I think this is unfavorable.

2019 PCA National Specialty (Danae Fayard and Tammy Tackett) –Not at this time.

PCA Judges' Education Committee (Lou Ann King) –Sandra Walker and Roseann Fucillo present for Papillon Club of America on July 27th in Rhode Island.

She had three attendees.

Toy breeds are scheduled for Judges education in Orlando this year. Looking forward to a full house!

Members' Education Committee (Tracy Burdick) –Not at this time.

PCA Specialty Site Search and Event Negotiations Committee (Carol Ochs) – Des Moines Hotel Contact is signed and in place.

Illustrated Standard Committee (Charlotte McGowan) –Not at this time

Genetics Chair (Andi Meloon) – Not at this time.

Phalène Committee (Janis McLaren) –Not at this time.

Juniors Committee (Marcy Wyrens) –Not at this time.

Membership Committee (Jane Sirkoch) – Not at this time.

Standing Finance Committee (Karen Murad) – Not at this time.

Awards Committee (Tracy Burdick) – Not at this time.

Archivist/Custodian of the Hall of Fame (Tracy Burdick) – Not at this time.

PapTalk Editor (June Peterson-Crane) –Not at this time.

AKC Gazette Columnist (Roseann Fucillo) – Not at this time.

Club Historian (June Peterson-Crane) –Not at this time.

Benevolent Committee (Art and Nancy Hattan) – It seems that given the size of the PCA and the very few requests for benevolent cards, that there is really not a system established for such requests. Rather it would appear that the only time a card is sent is when a particular need comes to the attention of a board member. Perhaps the membership would be better served if there was an email address that any member could post to when there was a perceived need. Cards could then be sent on an as needed basis, based on the awareness of the membership rather just the board. Granted, the number of cards would increase but as previously reported to the board, Nancy and I have the Hallmark Deluxe Card software installed on our computers and are willing to generate the cards at no cost to the PCA.

Web Content Chair (Kay Strohen) – Not at this time.

Web Master (Kristen Rivera) –Not at this time.

Club Pins and Medallions (Anita Wright) –Not at this time.

Unfinished business-None

Election of new member – Welcome Min Eun Jeon.

New business –

Marcy Wyrens moved that the Board ratify the motions written under the President's report that were adopted via E-mail. Seconded.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Marcy Wyrens moved that the President be authorized to negotiate a Termination Agreement with artist Marcia Schlehr for her Work for Hire. Second.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Carol Ochs moved that the Board authorize the President to execute the Illustrated Standard Work for Hire agreement with Darle Heck. Second.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Diana Sayre moved that the Board approve the revised Standing Resolutions document for release on the Club's Website that incorporates the Standing Resolutions adopted at the 2018 Annual Meeting. Second.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Diana Sayre moved that the board authorize a new link on the website for member communication to the Benevolent Committee. Second.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Lou Ann King moved that the Treasurer pay \$1,841.66 to Sunshine State Papillon for their 2018 Independent Specialty held in Kissimmee, Florida. Seconded.

Voted Yes: Marcy Wyrens, Lou Ann King, Kay Strohen, Beth Gray, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No:

Abstained: Nicholas Forbes.

Next Meeting will be Wednesday, September 5, 2018 at 9:00 PM EDT

Meeting was adjourned at 10:23 PM EDT

Treasurer's Report-July 6, 2018 to August 6, 2018

Cash and Cash Equivalents:

Checking Account-Operations	\$ 101,071.93
Pay Pal Account	-
Certificates of Deposit-1.29%-01/11/2019	66,054.31

<u>Total Cash and Cash Equivalents</u>	\$ <u>167,126.24</u>
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Fund Balances:

Temporarily Restricted:	
Genetics	\$ 28,729.43
Benevolent	2,268.61
Special Projects	14,944.10
General-Unrestricted	121,184.10

<u>Total of Funds</u>	\$ <u>167,126.24</u>
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Operating Account Income:

Interest Income	\$ 236.66
2018-National-Agility Raffle	652.00
-Auction/Raffle	904.00
-Catalog Sales	1,320.00
-Phalene Banquet	857.72
-Pins	660.00
-Reserved Seating	100.00
-Trophy Donations	160.62

<u>Total Operating Income</u>	\$ <u>4,891.00</u>
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Operating Account Expenses:

Annual Meeting	\$ 27.69
Genetics Expense	7,778.16
Judges Education	536.63
Insurance	600.00
Printing and Postage	32.72
Officer's Expenses	30.07
2018-National-Agility	1,805.14
-Agility Hospitality	54.79
-Banquet	864.00
-Equipment	683.64
-Hospitality	595.44
-Gifts	125.00
-Obedience/Rally Trophies	454.67
-Obedience/Rally Judges	6.00
-Shipping, Printing and Postage	612.97
-Top 25	8.71
-Regional #2- Judge	44.36

Total Operating Expenses**\$ 14,259.99**