

The Papillon Club of America, Inc.
Board Meeting
December 19, 2017

President, Nicholas Forbes called meeting to order at 9:02 PM EST

Members in attendance: Nicholas Forbes, Lou Ann King, Marcy Wyrens, Betty Winthers, Beth Gray, Diana Sayre, Mary Keith Welch, Jack Sirkoch and Carol Ochs.

There is a quorum.

Agenda was adopted.

The minutes of last meeting were approved via e-mail.

Reports of Officers:

President – see below

Vice-President – not at this time

Treasurer – See attached

Corresponding Secretary – The Supported Entry in Orlando last week was well attended, and I had a great assistant as well as others who helped this be successful. I will get an accounting of the show to the treasurer.

Recording Secretary – Thank you to the members that have sent in their renewals. We are hoping to have PayPal up and running soon so those who wish to use PayPal may do so.

Reports of Committees:

Delegate to the AKC (Arlene Czech) – Not at this time.

2018 PCA National Specialty (Karen Byrd) – See attached

PCA Judges' Education Committee (Lou Ann King) – We were able to do ringside mentoring at the PCA SE Regional specialty held in Orlando, FL on Friday, December 15th. Several individuals participated as mentors and we had two judges attend.

Plans for two separate presentations in 2018 are in the works.

Members' Education Committee (Tracy Burdick) – Not at this time.

National and Regional Specialty Manual Rewrite Committee (Carol Ochs) – There will be a meeting in January 2018.

PCA Specialty Site Search and Event Negotiations Committee (Carol Ochs) – We are close to presenting bids to the Board for the National Specialties in 2019 and 2020.

The Tulsa Papillon Club is working with us to finalize their proposal to hold the Specialty in May of 2019 at the Renaissance Hotel and Conference Center where we held our show in 2015. Initially we were turned down at this facility as Management had decided against allowing dog shows. We were pursuing other locations when they contacted us to offer a proposal. They wanted us to know how very happy they had been with our members and dogs in 2015 but since then other breeds had used their facility and left it in a shamble. It is becoming more and more difficult to find hotels that will host our National Specialty. Thank

goodness, we made such a positive impression during our previous stay!

We are working with The Iowa Papillon Club to put the finishing touches on the proposal for May of 2020, again returning to the Holiday Inn where we held our Specialty previously. We should have this proposal ready for presentation at the January Board Meeting.

Illustrated Standard Research Committee (Charlotte McGowan) – We have gotten another set of drawings and have had the illustrator make a few adjustments.

Companion Events Committee (Candy Janke) – Not at this time.

Genetics Chair (Andi Meloon) – I am happy to report the final testing of the Papillon Health Survey is in process and it will be available in mid January for all to participate.

Barbara Ankersmit has done a fabulous job and an Introduction Letter will be submitted to June for the January PapTalk. Once on line I will ask that a general membership email will be sent out to the membership letting them know it is live for submission of information. We will also have a link available on our Facebook page and the PCA Genetics webpage.

In addition, Lisa Pertile and myself will be submitting articles in PapTalk on very important new information regarding vWD (Von Willenbrand disease and on new issue of Lyme disease and issues with the borrelia burgdorferi causing myocarditis in dogs. We will start in March with the first of the series of education articles.

Phalène Committee (Janis McLaren) – Not at this time.

Juniors Committee (Marcy Wyrens) – Not at this time

Membership Committee (Jane Sirkoch) – Not at this time.

Standing Finance Committee (Karen Murad) – Not at this time.

Awards Committee (Tracy Burdick) – Not at this time.

Archivist/Custodian of the Hall of Fame (Tracy Burdick) – Not at this time.

PapTalk Editor (June Peterson-Crane) – Not at this time.

AKC Gazette Columnist (Roseann Fucillo) – Not at this time.

Club Historian (June Peterson-Crane) – Not at this time.

Benevolent Committee (Art and Nancy Hattan) – I would think the board would become aware of such a need and inform us as to what action it would like us to take. We are in a sort vacuum out here. Perhaps there should be an email address directed to us to which any member could inform the association of a perceived need. Then we could inform the board of activity and seek direction.

Web Content Chair (Kay Strohen) – Not at this time.

Web Master (Kristen Rivera)– We are working to finalize the launch of the official website.

Unfinished business: Leona Domino Award Genetic Proposals

Jack Sirkoch made a motion for the nomination process of names for the Leona Domino Award of Excellence to remain unchanged, however, the time line would change and make the nomination in November of the preceding year of their award. Once the PCA GRC has voted and the individual or individuals have been approved for this award, they will receive a letter of recognition of their achievement. In addition, the recipient's award would be published in the February PapTalk along with a short Bio of the individual's service to our Breed. The final recognition would be at the Awards Banquet, if the recipient's going to attend. If the recipients cannot attend, and I have been notified in writing that they will not be attending, their award will be mailed to them. Second

Voted Yes: Marcy Wyrens, Lou Ann King, Beth Gray, Betty Winthers, Carol Ochs, Diana Sayre, Jack Sirkoch and Mary Keith Welch

Voted No:

Abstained: Nicholas Forbes

Betty Winthers made a motion for Sandy Vaillancourt and Line Leret will be the individual's that will be recognized for the Leona Domino Award of Excellence in 2018 according to the new award process as listed above. The next nomination process for 2019 will occur in November of 2018. Second.

Voted Yes: Marcy Wyrens, Lou Ann King, Beth Gray, Betty Winthers, Carol Ochs, Diana Sayre, Jack Sirkoch, and Mary Keith Welch.

Voted No:

Abstained: Nicholas Forbes

Election of new members- No new members

Betty Winthers made a motion to refund Roseann Fucillo Breeders List payment from 2016 as since she was not included in the breeders list in the 2016 roster. Second.

Voted Yes: Marcy Wyrens, Betty Winthers, Mary Keith Welch, Carol Ochs, Diana Sayre, and Jack Sirkoch.

Voted No: Lou Ann King and Beth Gray

Abstained: Nicholas Forbes

Betty Winthers made a motion for the PCA President to sign the contract for Robert J. Jeffers as our judge for Agility for our National Specialty in June 2018. Second. Motion failed.

Voted Yes:

Voted No: Marcy Wyrens, Lou Ann King, Beth Gray, Betty Winthers, Carol Ochs, Diana Sayre, Jack Sirkoch, and Mary Keith Welch

Abstained: Nicholas Forbes

Carol Ochs moved that the Papillon Club of Tulsa be approved to host the Papillon Club of America's 2019 Specialty at the Tulsa Renaissance from May 23-June 1, 2019 with Danae Fayard and Tammy Tackett serving as Show Chairs. Second.

Voted Yes: Marcy Wyrens, Lou Ann King, Beth Gray, Betty Winthers, Carol Ochs, Diana Sayre, Jack Sirkoch, and Mary Keith Welch

Voted No:

Abstained: Nicholas Forbes

Next Meeting will be Tuesday, January 16, 2018 at 9:00 PM EST

Meeting was Adjourned at 10:21 PM EST

Treasurer's Report- November 15 to December 20, 2017

Cash and Cash Equivalents:

Checking Account-Operations	\$ 90,480.07
Checking Account-National Specialty- (Closed 09-27-2017)	-
Certificates of Deposit-1.29%-01/11/2019	65,421.07
Total Cash and Cash Equivalents	\$ 155,901.14

Fund Balances:

Temporarily Restricted:	
Genetics	\$ 27,536.64
Benevolent	1,102.65
Special Projects	14,939.10
General-Unrestricted	112,322.75
Total of Funds	\$ 155,901.14

Operating Account Income:

Benevolent Donations	\$ 205.00
Genetics Donations	320.00
Interest	10.58
Membership Income	4,840.00
Total Operating Income	\$ 4,850.58

Operating Account Expenses:

Genetics	\$ 479.00
Judges Education	80.00
SE Parent Club Event	15.00
Postage, Shipping and Delivery	33.30
Total Operating Expenses	\$ 607.30

User Group 4 - For Profit Organizations/Private Events

Event: Papillon Dog Agility Show
Organization: PCA
Facilit Type: Arena/Conference Room

Date: 6/1-6/3/2018
Time Requested: All Day

All Livestock Events are REQUIRED to provide their own bedding.

All Groups are expected to leave the facility as it was upon their arrival, clean and well-maintained.

****Any excessive mess left upon departure is subject to hourly KVLS Staff rates for clean up.**

<u>Use Fees:</u> (per 24 hour period)	Facility Use Fees	Utility Fee	Total Fees	Days Used	Fee Calculation
Conference Room:	\$200.00	\$25.00	\$225.00	3	\$675.00
Arena w/ Bleachers:	\$900.00	\$100.00	\$1,000.00	3	\$3,000.00
Arena w/o Bleachers:	\$550.00	\$100.00	\$650.00	0	\$0.00
Barn:	\$600.00	\$100.00	\$700.00	0	\$0.00
Concession Stand:	\$300.00	\$25.00	\$325.00	0	\$0.00
Exterior:*	\$300.00	\$50.00	\$350.00	0	\$0.00

*Fee if special set-up required and/or if this is the only portion of facility needed.

Total Rental/Utility Fee: \$3,675.00

Special Equipment Use Fee:**Equipment Fee**

72" Round Tables	per table	\$10.00	0	\$0.00
White Linens	per table	\$2.50	0	\$0.00
Black Linens	per table	\$5.50	0	\$0.00
Dance Floor	40x40	\$1,600.00	0	\$0.00
Dance Floor	20x40	\$800.00	0	\$0.00
Speaker/Microphone*	per set-up	\$100.00	0	\$0.00

*Outside of Arena System

Total Equipment Use Fee: \$0.00

**Limited quantity of all items and rental is subject to availability.

Contracted Services:

Security/Parking	contracted rate	\$17.10	0	\$0.00
Cleaning	contracted rate	\$25.50	3	\$408.00
Insurance	contracted rate	\$100.00	0	\$0.00
Total Contracted Services:				\$408.00

Salary:

On-Site Supervision**	per hour	\$25.00	24	\$600.00
KVLS Staff*	per hour	\$25.00	24	\$600.00

*Staff during event to clean, attend to restrooms, etc. (Maximum 1 Individual)

Total Salary: \$1,200.00

****On-Site supervision required for all events.**

*Includes General Set-up and Tear-Down.

Grand Total: \$5,283.00

30% Deposit:* \$1,584.90

*Due 45 days prior to event.

Balance Due:* \$3,698.10

*Due 10 days prior to event.

 Licensee Signature

If the facility is damaged from any cause whatsoever or if any other casualty or unforeseeable cause beyond the control of KVLS & Fair, Inc. including, without limitation, acts of God, fires, floods, epidemics, quarantine restrictions, terrorist acts, strikes, labor disputes failure of public utilities, or unusually severe weather, prevents occupant and use, or either, as granted in this Agreement, KVLS & Fair, Inc. is hereby released by Licensee from any damage so caused thereby. Licensee will not be liable for the base rent for a failure to occupy due to events beyond reasonable control as listed