

Meeting Minutes

Papillon Club of America, Inc. – Board Meeting 04/16/2015

The meeting was called to order by Vice President, Anita Wright at 9:08 PM EST.

Members Present: Keith Macaluso (joined at 9:59 PM EST), Anita Wright, Jane Sirkoch, Lori Landis, Nikki Berthold-Illias, Charlotte McGowan, Nicholas Forbes, Tammy Tackett, Donna Clas

A quorum was present.

The meeting agenda was distributed by email prior to the meeting.

The minutes for the meeting on April 1, 2015 were distributed to all board members by email prior to the meeting. **Nicholas Forbes moved** that we approve the minutes as written by the recording secretary. Seconded. Motion unanimously adopted.

Officer's Reports

Treasurer's Report

Treasurer Jane Sirkoch distributed a treasurer's report via email. The report may be found at the end of these minutes.

Committee Reports

Northeast Regional and Eukanuba Specialties

Nikki Illias reports that there will be two days of specialties for the 2016 NE regional. Judges are in the process of being secured and events are being planned to accompany the specialties. A judge is also in the process of being secured for the Eukanuba specialty in December 2015 and the paperwork is moving along.

C&BL Committee

Committee Chair Eddie Meltz reports that PCA members Barbara Wallace and Amy Reagan have joined the committee. An email discussion group has been established and a number of proposed amendments have been posted to the group for discussion.

Genetics Committee

Board liaison Anita Wright reports that an updated disclosure form has been produced and it was distributed to the board for review. **Anita moved** to approve the update and allow disclosures to be published on the web page. Seconded. Motion unanimously adopted.

Unfinished Business

2015 Tulsa Specialty Follow-up

The board congratulated the Papillon Club of Tulsa on a job well done.

Nikki Illias has sent out Hall of Fame certificates to those who requested them and also will send out a Junior Handler plaque and the Top Agility awards.

Nicholas Forbes moved that Tammy Tackett be authorized to contact all Honorary Lifetime Members that did not receive a catalog for the national specialty and see if they would like a catalog. If they say yes, a catalog will be sent to them. Seconded. Motion unanimously adopted.

New Business

Nicholas Forbes moved that we accept the Houston Area Papillon Club's proposal to host the 2016 PCA National Specialty subject to the proposal of mutually agreeable dates and appoint Elyse Vandermolen as chair of this event, that we authorize her to work towards a hotel contract proposal to be presented to this board for review and approval, subject to the hotel contract proposal being satisfactory to meeting this club's needs. Seconded.

Following discussion, **Nicholas Forbes moved** to postpone his motion. Seconded. Motion unanimously adopted.

Nicholas Forbes moved that we accept the Lexington, Kentucky area proposal to host the 2016 PCA National Specialty subject to the proposal of mutually agreeable dates and that we appoint Jerrilin Naylor as chair of this event, that we authorize her to work towards a hotel contract proposal subject being satisfactory to meeting this club's needs. The proposal needs to be submitted to the board for approval. Seconded. Motion unanimously adopted.

Nicholas Forbes moved that we notify the Houston Area Papillon Club we will accept a proposal to host the 2017 PCA National Specialty subject to the proposal of mutually agreeable dates and appoint Elyse Vandermolen as chair of this event, that we authorize her to work towards a hotel contract proposal to be presented to this board for review and approval, subject to the hotel contract proposal being satisfactory to meeting this club's needs and to be presented to this board for review and approval. Seconded. Motion unanimously adopted.

Nicholas Forbes moved that the recording secretary send a letter of thanks to each club/member group that submitted a proposal to host the 2016 National Specialty and ask them to consider resubmitting their proposals to this board for consideration to host the National Specialty at a future date. Seconded. Motion unanimously adopted.

Nikki Illias moved that a member be appointed as Chair of the Judges Education committee. Motion failed.

Charlotte McGowan moved that a member be appointed as Chair of the Judges Education Committee, that she assemble her own committee of 5 or more members, preferably from different regions of the country, to create judges education materials and present those materials to potential judges. All

materials should have proper releases and will be reviewed and approved by the board prior to use. Seconded. Motion failed. Yeas: Charlotte McGowan, Anita Wright, Nicholas Forbes, Lori Landis, Donna Clas Nays: Nikki Illias, Jane Sirkoch, Tammy Tackett, Keith Macaluso

Nicholas Forbes moved that the member's name be struck and replaced with "a member" for the previous two motions. Seconded. Motion adopted. Yeas: Nikki Illias, Jane Sirkoch, Anita Wright, Nicholas Forbes, Tammy Tackett, Lori Landis, Donna Clas Nays: Charlotte McGowan

Tammy Tackett moved that the board appoint Elyse Vandermolen as chair of the National Advisory Committee, further that she be authorized to pick her own committee of up to 4 additional people. The committee will advise and support Independent Clubs or groups of individuals who are seeking assistance with putting in a bid for future National Specialties. The NAC will offer assistance in "vetting" the bid and present it to the board for its approval. Once the bid has been accepted, the NAC will continue to advise and work with those clubs or individuals.

The committee will revise the guidelines manual and submit for board approval all changes. The committee chair will report to the board through their liaison about progress on National Specialty committees.

There will be no expenditures of funds by the NAC Committee without prior board approval.

Seconded. Motion unanimously adopted.

Anita Wright moved that June Peterson be appointed as Pap Talk Editor. Seconded. Yeas: Nikki Illias, Jane Sirkoch, Anita Wright, Nicholas Forbes, Tammy Tackett, Lori Landis, Donna Clas Nays: Charlotte McGowan Motion adopted.

Charlotte McGowan reports that her article has been sent to Showsight Magazine for the breed feature. Nikki Illias will submit her article separately.

Nicholas Forbes moved that we forward AKC's suggested Lifetime Member language to the C&BL Committee for review with the expectation that said Committee will return a proposal to this Board that would be sufficient to meet member approval as stated in our C&BL's. Motion unanimously adopted.

Nicholas Forbes moved that the NAC make available within 90 days to the Membership in good standing a copy of the PCA Specialty Guidelines by placing it on the Member's Only Section of the PCA Website available for download. Seconded. Yeas: Charlotte McGowan, Nicholas Forbes Nays: Nikki Illias, Jane Sirkoch, Tammy Tackett, Lori Landis, Donna Clas Motion failed.

Nicholas Forbes moved that we move into Executive Session for the sole purpose of a report out of the current status of the IS Legal Complaint. Seconded. Motion unanimously adopted.

Moved into executive session at 11:55 PM EST

Moved out of executive session at 11:58 PM EST

A special board meeting will be scheduled for 4/24/15 at 9:00 PM EST for the sole purpose of discussing the contract for the 2016 National Specialty.

The next regular board meeting will be on 4/28/15 at 9:00 PM EST.

Meeting was adjourned by unanimous vote at 12:02 AM EST.

Bank Accounts:

Checking-Operating	\$ 11,178.76
National Specialty Checking	5,286.93
Savings	119,651.13
Total	<u>\$ 136,116.82</u>

Fund Balances:

Genetics (Restricted)	\$ 34,958.94
Benevolent (Restricted)	792.65
Special Projects (Restricted)	14,929.52
General	85,435.71
Total	<u>\$ 136,116.82</u>

Operating Account Income: \$ 6,102.03

Operating Account Expenses:

Parliamentarian	635.70
Website	187.38
Genetics	747.93
Total Expense	<u>\$ 1,571.01</u>

National Specialty Income: \$ 8,981.28

National Specialty Expenses:

petty cash for top 25	50.00
Rally judge	875.20
Drain covers and plastic	479.83
Conformation judge	820.20
Agility	218.61
Hospitality	1,442.01
Renaissance Hotel	18,758.63
Trophies	2,291.00
Ribbons-top 25	632.76
RV refund	25.00
Gift Cards	350.00
Vendor Refund	100.00
Commemoratives	1,189.98
Chair bags for reserved seating	1,401.13
Agility judge	685.00
Agility site rental- final pymt	1,170.00
Agility Secretary	317.69
Various supplies	424.81
obedience judge	421.00
AKC recording fees	471.50
Ink	57.08
Total Expense	<u>\$ 32,181.43</u>