

Papillon Club of America, Inc.
Teleconference Board Meeting - November 17, 2005

The meeting was called to order at 9:15 PM ET by President Barbara Ankersmit.

Board members present: Barbara Ankersmit, Sandy Haber, Angela Pickett, Carol Morris, Stanley Sohn, Dortha Robinson, Nikki Berthod-Illias, Karen Turner.

Motion to take the agenda items out of order. Seconded. Passed.

Minutes Approval

Motion to approve the minutes from the October 27, 2005 Board meeting. Seconded. Passed.

Standing Resolution #15 PCA National Specialty Judges Selection

Stanley Sohn made a motion to approve Standing Resolution #05-2 which is a revision to Standing

Resolution #15 - P.C.A. National Specialty Judges Selection. Seconded. Passed.

STANDING RESOLUTION #05-2

P.C.A. National Specialty Judges Selection

RESOLVED: that the Papillon Club of America, Inc. will use the following procedures beginning in 2006 to select National Specialty judges.

The selection of National Specialty conformation judges will be a two-tiered process:

1. There will be a National Specialty Conformation Judge Nomination Form included with the ballot for the election of club Officers and Board of Trustee positions. Each PCA member will be eligible to nominate up to three different judges. The Nomination Form will be declared invalid if any name appears more than once. Only one Nomination Form per member will be accepted and must be returned in the same envelope as the election ballot to the designated entity who will be counting the ballots with the same closing date of acceptance. Names on this form must be legible and must include the first and last name of the person nominated. Names that cannot be unquestionably matched as listed on the AKC judges list on the ballot deadline date will not be counted. The firm will verify and validate the PCA member with the current membership list provided by the Recording Secretary. The designated firm will forward the Nomination Forms to a designated National Specialty Judges Counting firm/committee appointed by the board.
2. Individuals who have judged the regular classes at a PCA National Specialty within the last ten years, as well as judges currently scheduled to judge the National Specialty, will be ineligible to judge regular classes. The Nomination Form will list the names of these individuals. Foreign and provisional judges will also be ineligible.

3. The nominee listed as number one on each Nomination Form will be credited with three points, name listed as number two will be credited with two points, and name submitted as number three will be credited with one point. The National Specialty Judges Counting Committee shall compile a list of the top 15 vote winners in each category. In case of a tie vote the additional name(s) will be included on the second round ballot.

4. The National Specialty Judges Counting firm/committee will mail the completed tally sheets to the Recording Secretary on or before a week after the ballot deadline. Within 90 days of the closing date of the election, a ballot with the top 15 vote winners for conformation judge will be published in Pap Talk. Only one name may be selected on each ballot. Only one ballot per member will be accepted. The ballot must be signed by the PCA member and returned to the entity selected by the board by the date indicated on the ballot. The deadline date will be selected by the Board and will be a reasonable amount of time for members to respond. Any ballot containing more than one selection in each category, any unsigned ballot, or any ballot received after the closing date shall be declared invalid and will not be counted.

5. The designated firm will submit to the Recording Secretary a final tabulation of the top 15 judges to be published in Pap Talk as soon as available. The original correspondence from the designated firm will be kept on file with the Recording Secretary. Regular class judge nominees will be contacted by each host club beginning with the top vote winner and working down in order until a judge for the event is secured who has agreed to the terms offered by PCA. The list will be used by the Chair of the next scheduled National Specialty who shall follow the same process minus the names of the judges secured for the previous National Specialty. After the list has been used for two years, it will be discarded and the process outlined above will take place at the time of the next election.

Standing Resolution #13 Pap Talk Committee

Motion to rescind Standing Resolution #13 - Pap Talk Committee. Seconded. Passed.

Sandy Haber made a motion to approve the Pap Talk Committee Manual. Seconded. Passed.

PAP TALK Committee

The duties of the Pap Talk committee are as follows:

1. Recommend Editor prior to the Annual Board Meeting, for appointment by the Board.
2. Establish or Revise Guidelines for Editor who shall have sufficient latitude to decide on specific content of each PAP TALK publication, after including items mandated by PCA By-Laws. The committee has authority over the Editor to recommend the general content. The committee shall revise the Guidelines for the Editor as necessary, subject to Board approval. (See Section "A")
3. Solicit Regional Reporters. Requests for volunteer reporters shall be published in PAPTALK, with selections to be made by majority vote of the committee. The committee may replace reporters for cause or by reason of resignation.

4. Establish or Revise Guidelines for Regional Reporters as necessary, subject to Board approval. (See Section "B")
5. Rearrange Regions as necessary to equalize the number of members in the several regions, subject to Board approval. (See Section C)
6. Monitor Complaints from Members. The Editor shall forward all complaints and questions on PAP TALK content to the Liaison. Material will only be reviewed for suitability for publication only when requested by the Editor or upon complaint from a member.
7. Recommend Committee Member Replacement, as necessary, each year prior to the Annual Board Meeting.
8. Establish Order of Mandatory Priority Items to be published, to be revised on direction of the Board, or by the Committee subject to Board approval. (See Section D)
9. Guidelines for Paid Advertising shall be established and revised by the Committee, subject to Board approval. (See Section "E")

Section A -- GUIDELINES FOR PAP TALK EDITOR

1. Length of PAP TALK

- a. Regional columns shall be limited to 1000 words and may be edited down by the PAP TALK Editor (hereinafter "Editor") when space is limited due to feature articles, specialty news, paid advertising, etc.
- b. Issue length shall be consistent with material and advertising available at the time of printing and generally should not exceed 24 pages. If a need arises for a larger issue, the Editor shall notify the PAP TALK Committee Liaison for approval.

2. Content of PAP TALK

- a. Priority Items (Section "D"), Space shall be provided for priority items when required.
- b. Types of Articles shall be chosen by the Editor, with thought given to the interests of both novice and experienced breeder/exhibitor/owner. Articles may be informative, entertaining, educational, or thought provoking, and should include all areas of interest.
- c. Letters To The Editor/Membership may be printed in PAP TALK if they are signed by the author and are written in good taste - not if they are an accusation, threat, or attack on another person, their dogs, ethics, or practices.
- d. Local Club News may be printed in PAP TALK and should be encouraged, such as local specialty match/show results, local club election results, announcements of local club events, etc.

e. New Titles shall be sent to the Editor for publication in separate reports each month. Incomplete reports or reports which are more than two months old may be deleted at the discretion of the Editor.

g. Copyrighted Material may not be reprinted in PAP TALK unless written permission is acquired from the copyright holder.

h. National Specialty and Regional results will be published in PAPTALK.

3. Advertising in PAPTALK

Paid Advertising will be provided to members under the Guidelines for Paid Advertising in PAP TALK, (Section 'E'). The Editor shall follow these guidelines in accepting and printing advertising.

4. Editorial Authority

It is the responsibility of the Editor to make PAP TALK as informative, accurate, and professional in appearance as possible; thus, the Editor shall have full authority to edit any material that appears in it.

5. Records

The Editor shall maintain a file of all material received for publication. The exception to this rule will be that all files pertaining to GENETIC DEFECTS will be maintained by the Genetics' Committee. Portions of these records shall be surrendered to the Liason for use in investigating complaints or errors.

6. Responsibility for Accuracy

It is understood that it is impossible to keep PAP TALK free from mistakes, inaccurate news reports, omissions, misunderstandings, typographical errors, etc. Errors, whether discovered by the Editor or resulting in complaints shall be corrected in a timely manner by the party making the error, i.e., the Editor shall be responsible for printing corrections to his/her errors and Regional Reporters shall be responsible for sending in corrections to errors in their reporting. All requests for correction of errors by either a member or Regional Reporters must be submitted to the Editor in writing

7. Format

a. Regional Reports shall always include the Regional Reporter's name and mailing address at the top of the report, along with a list of the states contained in that region.

b. Page Size shall be 8-1/2" x 11" with margins no less than 3/4" in order to accommodate a three ring binder for storage of back issues.

c. Heading of each issue shall always contain the month and year of issue. The statement: "Material contained within this publication does not necessarily represent the views of The Papillon Club of America, Inc., its officers, trustees, or members shall appear as a disclaimer on the inside cover of Pap Talk.."

Section B - GUIDELINES FOR PAP TALK REGIONAL REPORTERS

1. Term of Position will be at the discretion of the PAPTALK Committee.
2. Length of Column shall be limited to 1000 words. Regional Reporters will submit their reports in a format consistent with, or easily adapted to, the format used by the Editor of PAPTALK. Columns may be edited down by the Editor when space is limited. For special regional events, Reporters should submit a separate report as a feature article.
3. Deadline for the Editor to receive reports of any kind is the 15th day of the month prior to publication, for example, items submitted for the June issue must be submitted by May 15th. The Editor is not responsible for mail delays.
4. Content of Regional Reports. Regional Reports are intended to be a way for members to become better acquainted with each other and our Papillons as well as reporting regional news. They should contain any items of interest sent to them by members within their region during that month. Specific content guidelines are as follows:
 - a. Significant Show/Obedience Wins. Such as Best in Show, High in Trial, Group placements, or other significant achievements may be reported in the columns. Also match wins may be reported in the columns. However, ordinary show results, new titles, and obedience results do not belong in Regional columns. The object of the columns is not to duplicate other departments of PAP TALK, such as Show Results, New Champions, etc. The Editor will delete or change any copy containing these statistics.
 - b. Local Club News should be included in Regional Reports, such as local Specialty match/show results, local club election results, announcements of local club events, etc. If local club news is lengthy, submit it to the Editor for a feature article/report.
 - c. Dog's Names may include "call names" but must include the full registered name.
 - d. Personal News (news of members' families, trips by regional members, members' achievements outside the Papillon world, etc.) is acceptable if kept in good taste and of interest to the membership.
 - e. Non-Member News can be reported to introduce a new Papillon fancier to the Region, to inform the Club of a significant achievement of a non-member or their dog, or to report personal news of a significant nature about a member's family. In all cases, non-member news should not be reported unless it is of significant interest to the Region's or the Club's members.

f. Copyrighted Material may not be reprinted unless written permission is acquired from the copyright holder.

g. Responsibility for Accuracy. It is understood that it is impossible to keep PAP TALK free from mistakes, inaccurate news reports, omissions, misunderstandings, typographical errors, etc.

Errors, whether discovered by the Editor or resulting in complaints shall be corrected in a timely manner by the party making the error, i.e., the Editor shall be responsible for printing corrections to his/her errors and Regional Reporters shall be responsible for sending in corrections to errors in their reporting.

Editor's Right to Edit. The Editor shall have the right to edit a Regional Reporter's column at all times. Keep in mind these major reasons for items to be removed from Regional columns:

- A report is too lengthy or wordy
- A news item is duplicated in another column.
- A report is written in bad taste
- Grammatical errors or spelling errors are present
- A dog's registered name is not given
- Non-member news is being reported in excess or lacks significance
- A report contains show/obedience results, new litters, or new titles
- Something is pulled out of the column and made into a feature article

Section C - PAP TALK REGIONS

REGION 1:

Connecticut

Maine

Massachusetts

New Hampshire

Rhode Island

Vermont

REGION 2:

Delaware

District of Columbia

Maryland

New Jersey

New York

Pennsylvania

Virginia REGION 3:

Florida

Georgia

Kentucky

North Carolina
South Carolina
Tennessee
West Virginia

REGION 4:

Alabama
Arkansas
Louisiana
Mississippi
Missouri
Oklahoma
Texas

REGION 5:

Illinois
Indiana
Iowa
Michigan
Minnesota
Ohio
Wisconsin

REGION 6:

Colorado
Kansas
Nebraska
New Mexico
North Dakota
South Dakota
Wyoming

REGION 7:

Alaska
Idaho
Montana
Oregon
Washington

REGION 8:

Arizona
California
Hawaii
Nevada
Utah

CANADA

FOREIGN NEWS (EUROPE/AFRICA/PACIFIC RIM)

Each of the above regions will have a Reporter for Pap Talk. The reporter will be responsible for the gathering and timely submission of local news to PAPTALK.

Section D--GUIDELINES FOR PRIORITY ITEMS IN PAP TALK

The priority items listed below will be given priority in PAP TALK and will be printed regardless of the space available.

1. Club Announcements. To include but not be limited to announcements for annual meetings, board meetings, special meetings, specialty dates, specialty weekend activities, and requests for specialty donations. The Constitution and By-Laws require that the date of the annual meeting be announced at least one month prior to the meeting.
2. Secretary's Page. This includes the names and addresses of applicants for membership (required by the Constitution).
3. Nominating Committee's Slate. In September of each even year (2006, 2008, etc.) as required by the Constitution.
4. Membership Dues Notice. Published In the months of January and February of each year as required by the Constitution.
5. Ballot Results. Printed for each election and special voting of the membership.
6. Minutes of all the Club's Meetings.
7. Reports of the Club's Various Committees. Such as the Breed Awards Committee, Obedience Awards Committee, Junior Showmanship Awards Committee, etc.

Section E GUIDELINES FOR PAID ADVERTISING IN PAP TALK

The Guidelines for Paid Advertising shall be established and updated by the PAP TALK Committee (hereinafter "Committee") subject to approval by the Board of Trustees.

1. Purpose of Paid Advertising

- a. Photo advertising is intended to provide the membership with an opportunity to see photographs of members' Papillons across the country-- to see the winning Papillons in other parts of the country, new champions stock for sale and dogs offered at stud, new members and their dogs, etc.

b. Non-Photo advertising is intended to provide the membership with the opportunity to brag on their wins, announce a new acquisition or new litter, express thanks, congratulate others, etc., without using the regional columns for this type of news.

2. Acceptance of Paid Advertising

a. The PAP TALK Editor, or their designee, shall be the recipient of paid advertising copy.

b. Deadlines for ad copy shall be strictly adhered to. When copy is received after the deadline, the advertiser shall be notified that his/her ad will be held over until the next publication containing advertising.

c. Payment must accompany any paid advertisement. Advertisements in which payment has been omitted or underpaid shall be withheld for publication until correct payment is received. The advertiser shall be notified that the ad will be withheld from publication until sufficient payment is made.

3. Responsibility for Accuracy. The Editor and/or Club shall not be responsible for false advertising. Corrections shall be published in a timely manner by the Editor when errors and/or false claims in advertising are reported in writing to the Editor.

4. Format. The committee shall establish guidelines for advertising format, which shall be published periodically in PAP TALK. This shall include, but not be limited to, number and size of advertisements, length of copy, size of photographs, etc.

5. Cost. The Committee shall establish guidelines for advertising cost, which shall be published periodically in PAP TALK. Advertisement charges will be determined by printing, setup and mailing costs.

6. Frequency. The Committee shall determine the frequency of advertising, with consideration given to the overall size of each PAP TALK in relation to printing/ mailing costs, the amount of support for paid advertising from the membership, and the amount of time necessary to set up and publish advertisements.

7. Non Member Advertising. Consistent with space and availability, non-member advertising can be solicited but must adhere to the guidelines for publishing for members.

Member Code of Ethics

Karen Turner made a motion to approve the Papillon Club of America Code of Ethics. Seconded. Passed.

THE PAPILLON CLUB OF AMERICA, INC.

CODE OF ETHICS

* **REGISTRATION:** Dogs must be properly and honestly registered with the American Kennel Club, and accurate records must be kept. Unregistered bitches will not be bred, and unregistered dogs will not be used for breeding. All American Kennel Club rules and regulations will be complied with where applicable.

* **BREEDING:** Dogs will be bred according to the approved American Kennel Club Papillon Breed Standard. All pet puppies not kept by the breeder should be sold or placed into a caring home. Pets should ideally be spayed/neutered prior to placement, and at least be placed with a spay/neuter contract. Unplanned matings will be guarded against. No member shall intentionally produce crossbred dogs and will never offer or advertise crossbred dogs for sale.

* **PLACEMENT:** It is suggested that Papillon puppies not be placed before three months of age, however, no puppies will be placed before eight weeks of age. Every dog sold shall be accompanied by a signed registration, or registration and a four-generation pedigree, unless both seller and buyer agree in writing that the dog is sold without AKC registration papers. Pets shall be placed under limited AKC registration with a spay/neuter contract. There must never be an extra charge for American Kennel Club registration documents. For each sale, the breeder shall give a record of dates and types of immunizations given, and suggested dates and types of immunizations required. Written instructions on proper care, grooming and feeding should be provided. No puppy shall be sold without either temporary or permanent protection against parvo-virus, distemper, and hepatitis. Puppies should have a veterinary examination and be wormed before sale.

* **HEALTH:** Dogs will be kenneled with adequate room and sanitary conditions. Puppies and adults will be de-wormed and inoculated. Any dog that has defects of a nature that will make it detrimental to the breed will be sold or placed as a pet, under the condition that it be spayed or neutered, further noting on the American Kennel Club transfer record that the dog must not be bred.

* **ADVERTISING:** Advertising should be factual. It should not be worded to attract undesirable buyers or to encourage raising dogs for profit. Young puppies should not be described as show, and/or breeding stock.

* **SALES:** No member of the Papillon Club of America will sell at wholesale or to retail outlets, brokers, pet shops, mail order houses, or businesses of similar commercial enterprise, or donate a dog to be offered as a prize.

* **PROFESSIONALISM:** Each Papillon Club of America member shall pledge to help educate the public on the Papillon Standard and idiosyncrasies of the breed and in all other areas where qualified, and to help the new owner in every reasonable way for the life of any dog sold or placed. Member should be willing to take back any dog they sell or place, on a non-financial basis, in order to provide or find an appropriate home for the animal.

* **SPORTSMANSHIP:** Good sportsmanship is expected of each Papillon Club of America member in and out of the show ring. No member should malign another, either his person or his

dog. Members will refrain from knowingly making unfair or untrue statements about the dogs or practices of others.

* ENFORCEMENT: Enforcement of this Code of Ethics is as enumerated in Article X of the By-Laws.

Club Awards

Sandy Haber made a motion to revisit the Club Awards motion made at the Board meeting on October 27, 2005. Seconded. Passed.

Karen Turner made a motion that the tabulating for all club awards for 2005 including Gold Butterfly, Silver Butterfly, Obedience, Agility and Junior Showmanship will end on October 31, 2005. Seconded. Passed.

Meeting adjourned at 12:01 AM ET.